CHARTERED INSTITUTE OF FORENSIC AND CERTIFIED FRAUD ANALYSTS OF NIGERIA (EST. ETC.) BILL, 2021

ARRANGEMENT OF SECTIONS

PART I - ESTABLISHMENT OF CHARTERED INSTITUTE OF FORENSIC AND CERTIFIED FRAUD ANALYSTS OF NIGERIA

- Establishment of Chartered Institute of Forensic and Certified Fraud Analysts of Nigeria.
- 2. Categories of Membership

PART II - FUNCTIONS AND RESPONSIBILITIES OF THE INSTITUTE

3. Functions and responsibilities of the Institute.

PART III - ELECTION OF PRESIDENT, FIRST AND SECOND VICE-PRESIDENTS AND OTHER PRINCIPAL OFFICERS OF THE INSTITUTE.

4. Election of President, qualifications and tenure of office.

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MEMBERSHIP AND FUNCTIONS

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- 8. Publication of register of members
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- 10. Approval of qualifications, etc.
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- 14. Rules as to practice, etc.
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- 18. Transfer to the Institute of certain assets and liabilities.
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A BILL

FOR

AN ACT TO ESTABLISH THE CHARTERED INSTITUTE OF FORENSIC AND CERTIFIED FRAUD ANALYSTS OF NIGERIA CHARGED WITH THE RESPONSIBILITY OF PROMOTING FORENSIC INVESTIGATION, ENFORCEMENT OF ETHICAL CONDUCTS OF MEMBERS OF THE INSTITUTE AND DETERMINATION OF THE KNOWLEDGE AND SKILLS TO BE ATTAINED BY PERSONS SEEKING TO BECOME REGISTERED MEMBERS; AND FOR RELATED MATTERS

Sponsored by Senator Sadiq Umar

•	ENACTED by the National Assembly of the Federal Republic of	٠.
•	Nigeria -	•
1 .	PART I - ESTABLISHMENT OF CHARTERED INSTITUTE OF FORENSIC	
2	AND CERTIFIED FRAUD ANALYSTS OF NIGERIA	
3	1(1) There is established the Chartered Institute of Forensic and	Establishment
4	Certified Fraud Analysts of Nigeria (in this Bill referred to as 'the Institute').	of Chartered Institute of Ferensic and Certified Franci
5	(2) The Institute-	Analysis of Nigeria
6	(a)is a body corporate with perpetual succession and a common	
7	seal;	
8	(b) may sue and be sued in its corporate name; and	
9	(c)may acquire, hold and dispose of any property, movable and	:
10	immovable.	•
11	 2(1) Subject to this Act, a person admitted to membership of the 	Categories of
12	Institute shall be registered as a member in the categories of-	Membership
13	(a) Fellow, Chartered Institute of Forensic and Investigative	
14	Professionals of Nigeria (FCFIP);	
15	(b) Chartered Member, Chartered Institute of Forensic and	
16	Certified Fraud Analysts (CFCFA);	

1	(c) Associate Member, Chartered Institute of Forensic and Certified
2	FraudAnalysts (AFCFA);
3	(d) Graduate Member, Chartered Institute of Forensic and Certified
4	Fraud Analysts of Nigeria (GFCfA);
5	(e) Student Member, Chartered Institute of Forensic and Certified
6	Fraud Analyst of Nigeria (SFCA), and
7	(f) Honorary Fellow, Chartered Institute of Forensic and Certified
8	Fraud Analysts (HFFIP): Provided they meet the criteria set by the Council for
9	registration in the Categories of Membership respective category from time to
10	time.
11	(2) A person registered under this Bill as a forensic and Certified fraud
12	Analysts is entitled to be enrolled as-
13	(a) a Fellow, if he-
14	(i) satisfies the Council that for the period of 10 years immediately
15	preceding the date of application he has been a financial and chartered member
16	of the Institute;
16 17	of the Institute; (ii) has attended the national conference of the Institute for at least
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17	(ii) has attended the national conference of the Institute for at least
17 18	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii);
17 18 19	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii);(iii) mandatory continuing education for 10 years, has been
17 18 19 20	 (ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in
17 18 19 20 21	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular;
17 18 19 20 21 22	 (ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in
17 18 19 20 21 22 23	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in the private or public sector for at least 10 years:
17 18 19 20 21 22 23 24	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in the private or public sector for at least 10 years: (a) satisfies all other criteria as may be specified by the Council;
17 18 19 20 21 22 23 24 25	(ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in the private or public sector for at least 10 years: (a) satisfies all other criteria as may be specified by the Council; (b) a Chartered Member, if he-
17 18 19 20 21 22 23 24 25 26	 (ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in the private or public sector for at least 10 years: (a) satisfies all other criteria as may be specified by the Council; (b) a Chartered Member, if he- (i) holds a university degree or its equivalent in computer forensics,
17 18 19 20 21 22 23 24 25 26 27	 (ii) has attended the national conference of the Institute for at least six times, and have participated in the (iii); (iii) mandatory continuing education for 10 years, has been nominated by the Council or he is a fellow of any reputable forensic body in Nigeria or abroad as may be recognized by the Council through a Circular; (iv) has held senior management positions in organization either in the private or public sector for at least 10 years: (a) satisfies all other criteria as may be specified by the Council; (b) a Chartered Member, if he- (i) holds a university degree or its equivalent in computer forensics, cyber forensics, cybercrimes, forensic accounting, accountancy, finance, law,

I	finance, psychology, computer forensic, system audit, with at least five
2	years post professional experience;
3	(iii) possess practical experience as a forensic investigator in fraud
4	detection and prevention for at least five years immediately preceding the
5	date of application to be enrolled as chartered member; or
6	(iv) satisfies the Council that he has passed relevant examination
7	prescribed or accepted by the Institute.
8	(c) an Associate Member, if he-
9	(i) holds university degree in the relevant field as may be deemed
10	fit by the Council;
11	(ii) satisfies the Council that he has passed relevant examination
12	prescribed or accepted by the Institute;
13	(iii) is an associate member or its equivalent of any reputable and
14	professional forensic bodies as set out in the Fourth Schedule and
15	recognized by the Council through a circular, or Fourth Schedule;
16	(iv) is otherwise considered by the Council;
17	(v) is otherwise considered eligible to be so enrolled.
18	(d) a Graduate Member, if he-
19	(i) holds a university degree in computer forensics, cyber
20	forensics, law, finance, criminology, accounting, taxation, economics,
21	psychology, information technology and received the approved training and
22	passed the relevant examinations prescribed by the Institute; or
23	(ii) is otherwise considered by the Institute to be eligible to be so
24	controlled or registered;
25	(e) a Student Member, if he-
26	(i) passed a preliminary qualifying examination or has reached a
27	standard of education prescribed by the Council, or
28	(ii) is undergoing a degree programme or its equivalent in
29	computer forensics, accountancy, forensic accounting finance

1	criminology, psychology or other approved course acceptable to the Council
2	for envolument;
3	(i) an Honorary Fellow if, in the opinion of the Council, he has-
4	(i) rendered outstanding support to advance forensics and the course
5	of forensic investigators in Nigeria or abroad, and
6	(ii) been found worthy to be invited by the Council to be so enrolled.
7	(3) A member of the Institute is entitled to receive from the Council a
8	letter of registration of membership for the category of membership and-
9	(a) a member registered into the category of Student Member is
10	entitled to use the initial, SFIP;
11	(b) a member registered into the category of Graduate Member is
12	entitled to use the initial, GFIP;
13	(c) a member registered into the category of Member Associate is
14	entitled to use the initial, AFIP;
15	(d) a member registered into the category of Chartered Member is
16	entitled to use the initial, CFIP;
17	(e) a member registered into the category of Fellow is entitled to use
18	the initial, FCFIP, and;
19	(f) a member registered into the category of Honorary Fellow is
20	entitled to use the initial, HFFIP, after his name as may be authorized by the
21	Council.
22	PART II - FUNCTIONS AND RESPONSIBILITIES OF THE INSTITUTE
23	3(1) The Institute shall-
24	(a) promote and advance the forensic sciences and enhance capacity
25	for fraud prevention, detection and investigation in public and private
26	organizations that engender integrity, objectivity and trust in forensic reporting
27	process to inspire public confidence in the Nigerian economy;
28	(b) determine the standards of knowledge and skill to be attained by
29	persons seeking to become registered members of the Institute, and review
30	those standards;

Functions and responsibilities of the Institute

investigators, and forensic students and to do such other that may be necessary or desirable to maintain and advance the status and interest of the profession;

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(i) promote knowledge, proficiency, professional skills of its students and members in private practice, service and employment of government and semi-government, municipal, industrial, financial institutions and commercial organization;

(k) provide a professional certification for forensic investigators, that will further enhance anti-fraud and forensic training and education amongst members, cyber-crime forensic specialists, etc.;

1	(1) promote and maintain high standards of professional etiquette and
2	conduct;
3 .	(m) require Chartered Forensic and Investigative Professionals and
4 .	Chartered Cyber Forensic Specialists (CFIP/CCFS) members to adhere to a
5	strict code of professional conduct and ethics;
-6	(n) provide skills and professional certification for forensic and
7	investigative professionals, cyber-crimes forensic specialists, forensic
8	investigators and as a whole, through knowledge based for forensic and
9	investigative professionals.
10	(o) instill professionalism in all its members working in both the
11	private and public sector of the economy for efficiency and effectiveness in line
12	with global best practices
13	(p) provide bona fide qualifications for chartered forensic
14	investigators, forensic and chartered cyber forensic specialists through
15	administration of appropriate professional examination;
16	(q) Certify its members as forensic investigators including those that
17	shall be involved in white collar crime investigation in Nigeria, after passing
18	the prescribed examination or test;
19	(r) to regulate the professional conduct and ethics of its members in
20	the discharge of their functions through the issuance of professional code of
21	conduct for its members with the intention to ensure that the profession is not
22	brought to disrepute;
23	(s) provide capacity building programmes to public and private
24	organizations on forensic evidence and forensic investigation;
25	(t) offer advice to government at all levels on matters of policy
26.	relating forensics and forensic investigations;
27	(u) Organize conferences, seminars, symposia, trainings, workshops
28	and meetings for discussion of forensic investigation, cyber-crime forensic
29	specialist and related disciplines as part of measures to keep members abreast
30	of development in the field of forensic investigations

l		(v) perform such other functions as are incidental to the objects or
2	as the C	ouncil may deem necessary for the attainment of all or any of the
3	objectiv	res of the Institute, from time to time.
4		(2) From the commencement of this Bill, members of the Institute
5	shall re	ceive professional development and certification in various areas of
6	forensi	investigation including-
7		(a) Cyber Security and Digital Forensic:
8		(i) fraud prevention, detection and investigation;
9		(ii) Forensic Engineering.
10		(b) cyber and computer forensics (including digital and multimedia
11	forensi	cs);
12	· ·	(c) forensic and trace evidence analysis;
13		C, Forensic Auditing and investigation
44:	i i	(d) forensic linguistics;
15	i E	(e)crime scene investigation;
16	1 .	E, NDAAnalysis
17		(f) forensic deontology
18	: :	(g) cyber-crimes forensic;
19	*	G, Forensic Phshology
20	:	(h) litigation support and expert witness;
21		(i) cyber security forensic;
22 .		(j) Forensic Finger print and signature analysis
23		(k) forensic voice and facial recognition;
24		(I) forensic sciences;
25		(i) Forensic Crime Scene Investigation
26		(m) forensic investigations;
27	-	m, Forensic Sociology
28		(n) Digital Forensics and cybercrime, forensic science;
29	**************************************	(o) Forensic entomology and forensic, linguistics
20		(n) forensic nathology anthropology and toxicology; and

Election of

President, First and Second Vice-

Presidents and other Principal

Officers of the Institute

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1 (q) other areas as may be approved by the Council in accordance with the provisions of this Bill or as may be stipulated by an Act of National 2 3 Assembly. 4 PART III - ELECTION OF PRESIDENT, FIRST AND SECOND 5 VICE-PRESIDENTS AND OTHER PRINCIPAL OFFICERS OF THE INSTITUTE 6 4.-(1) There is established the offices of the President and the 1st and 2ndVice-Presidents of the Institute who shall be Fellows of the Institute. 7 8 (2) The President and Vice-Presidents are elected at the Annual 9 General Meeting (AGM) of the Institute and shall each hold office for two years from the date of the election with the option for re-election for another 10 11 two years or for such duration as the Council may approve. 12 (3) The President shall be the Chairman of the Council established 13 under section 5 of this Bill. 14 (4) The President shall preside at all meetings of the Institute and, in 15 the event of his absence, death, permanent incapacity or disability, the First 16 Vice-President or, in the absence of the First Vice-President, the Second Vice-17 President shall preside. 18 (5) The First Vice-President shall, in the event of death, permanent incapacity or disability of the President, act for the unexpired term of office of 19 the President and the Second Vice-President shall assume the office of the First 20 Vice-President, and the Council shall appoint one of its members to assume the 21. post of the Second Vice-President and reference in this Bill to the President 22 23 shall be construed accordingly. (6) The President shall be a fellow of the Institute and shall possess a 24 degree in forensic science or related disciplines as may be approved by the 25 Council and shall have been fully involved in the activities of the Institute and a 26 financial member for at least five years to be qualified for nomination as 27 28 President of the Institute. (7) The tenure of office of the President is two years, but in the case of 29

the founding or pioneer President, it is three tenures in office as President from

1	the date of commencement of this Act.	
2	(8) If the President or any of the Vice-Presidents cease to be a	
3	member of the Institute he shall ipso facto cease to hold any of the offices	:
4	designated under his section.	
5	(9) The President shall hold office until his successor is elected to	
6	take over from him at the Annual General Meeting of the Institute.	
7	(10) The principal officers of the Institute are the-	
8	(a) President;	
9	(b) First and Second Vice-Presidents;	
10	(c) Registrar;	
11	(d) Secretary;	
12	(e) Treasurer; and	
13	(f) Legal Adviser.	
14	(11) The principal officers listed under subsection (10) shall be	N.
15	financial members of the Institute in the grades of Fellows, Associate	
16	Members and Licentiate Members and is elected to office biennially at the	
17	second Council meeting for another two years in accordance with the	
18	provisions of this Bill.	
19	PART IV - ESTABLISHMENT OF GOVERNING COUNCIL OF	
.20	THE INSTITUTE, ITS MEMBERSHIP AND FUNCTIONS	
21	5(1) There is established for the Institute, a Governing Council	Governing Council, its membership
22	(in this Act referred to as "the Council") charged with responsibility for	and functions
23	policy making, and general guidance of the institute.	
24	(2) The Council shall consist of-	<i>,</i> •
25	(a) the President of the Institute, who is the Chairman of the	
26	Council;	
27	(b) First and Second Vice-Presidents;	
28	(c) the immediate past President of the Institute;	
29	(d) eight Fellows of the Institute who shall be experts in forensic	:
20	investigation practice and financially active:	* .

Fund of the Institute

	1	(e) the Registrar of the Institute, who is also the Secretary of the
	2	Council: and
	3	(f) the Pioneer President.
	4	(3) The President and members of the Council shall be paid such
	5	emoluments; allowances as may be prescribed by the Council.
	б	(4) The supplementary provisions set in the First Schedule to this Bill
	7	shall have effect with respect to the qualifications and tenure of office of
	3	members of the Council.
	9	PART V - FINANCIAL PROVISIONS
	10	6(1) There shall be established for the Institute a fund (in this Act
	11	referred to as "the Fund"), which shall be managed and controlled by the
	12	Council.
	13	(2) There shall be paid into the Fund-
	14	(a) all fees, charges and monies payable to the Institute under this Bill;
	15	and
	16	(b) such other money as may be received by the Institute in the course
	17	of its operation or in relation to the performance of any of its functions under
	18	this Bill.
	19	(3) There shall be paid out of the Fund of the Institute-
	20	(a) the remuneration of the Registrar and other employees of the
	21	Institute;
	22	(b) such reasonable travelling and subsistence allowances of
	23	members of the Council in respect of time spent on the business of the Council
	24	as the Council may determine; and
	25	(c) any other expenses incurred by the Council in the performance of
	26	its functions under this Bill.
,	27	(4) The Council may invest money from the Fund in any security
	28	created or issued by or on behalf of the Federal Republic of Nigeria or in any
	29	other security in Nigeria approved by the Council.
	30	(5) The Council may borrow money for the purposes of the Institute at

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1	an interest agreed by the Council, which shall be paid out of the Fund.	
2	(6) All the Members in Nigeria shall cause to be paid to the Fund,	
3	an annual subscription as may be agreed by the Council.	
4 .	(7) The Institute shall, not later than 31st December of each year,	
5	approve the estimate of its expenditure and income for the next succeeding	
6	year as may be prepared by the President and lay before the Council for	
7	approval.	
8	(8) The Institute shall accept money in form of gift, loans, grants-	
9	in-aid, intervention from government, national, international, bilateral and	
10	multilateral agencies or otherwise.	
11	(9) The Council shall, on behalf of the Institute-	
12	(a) keep proper books of accounts in respect of each financial year	
13	and proper records in relation to those accounts; and	
14	(b)cause the accounts to be audited after the end of the year, to	•
15	which the account relates by a firm of auditors approved by the Institute and,	•
16	when audited, the account shall be submitted to the members of the Institute	
17	for approval at an Annual General Meeting of the Institute.	
18	PART VI - APPOINTMENT OF REGISTRAR AND PREPARATION	
19	OF REGISTER	
20	7(1) There shall be a Registrar of the Institute who shall be an	Appointment of Registrar and
21	appointed by the Council and shall be-	preparation of register
22	(a) a Fellow of the Institute and possess other qualifications as	Seg.
23	Stipulated under this Bill; and	
24	(b) in charge of the Registry of the Institute, and receive directives	
25	from the Council through the President.	
26	(2) The Registrar shall in addition to other functions under this Bill,	
27	be the Secretary of the Council and shall keep minutes of the proceedings of	e Na
28	all meetings of the Council.	
29	(3) A person is qualified to be appointed to the office of the	
20	Pegistrar of the Institute if he-	

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. 3	(a) is a citizen of Nigeria,
2	(b) possesses a minimum qualification of second degree in the
3	relevant field from a recognized institution of higher learning,
4	(c) has at least 10 years' cognate experience, and
5	(d) Possess any professional qualification as the Council may deen
6	fit.
7	(4) If the Registrar retires or resigns from office, a qualified member
8	of the Institute shall be appointed by the Council as the Registrar of the Institute
9	and shall be in charge of affairs from that moment.
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11	made by the Council, a register of the names, addresses, approved
12	qualifications, and of such other qualifications and particulars as may be
13	specified in the rules of all persons who are entitled in accordance with the
14	provisions of this Bill to be registered as members of the Institute and who, in
15	the manner prescribed by such rules, apply to be so registered.
16	(6) There shall be other staff of the Institute who shall be appointed by
17	the Registrar with the approval of the Council to assist the Registrar in the
18	running of the Institute.
19	(7) There shall be for the purpose of this Bill, the register of members
20	which shall consist of-
21	(a) the first part in respect of Student Members;
22	(b) the second part in respect of Graduate Members;
23	(c) the third part in respect of Associate members;
24	(d) the forth part in respect of Chartered Members;
25	(e) the fifth part in respect of Fellows; and
26	(f) the sixth part in respect of Honorary Fellows.
27	(8) Subject to the provisions of this section, the Council shall make
28	rules with respect to the form and keeping of the register and the making of
29	entries in it, and in particular:
30	(a) regulate the making of applications for registration, as the case or

for being in default of payment of subscription for one year, subject to

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Publication of register of members

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payment of outstanding subscriptions and re-registration fees as may be . 1 2 approved by the Council. (10) If the Registrar-3 (a) sends by post to any registered person, a letter addressed and 4 delivered to him at his address usually on the register enquiring whether the 5 registered particulars relating to him are in correct and receives no reply to the 6 letter within six months from the date of posting it; and 7 (b) upon the expiration of six months in paragraph (a), sends in the 8 like manner to the person in question, a second similar letter and receives no 9 10 reply to that letter within three months from the date of posting it, the Registrar 11 may include the name of the person in the list of special cases under this subsection for the Council's consideration and may if directed by the Council 12 13 remove the particulars relating to the person in question from the register: 14 Provided that the Council may direct the Registrar to restore to the appropriate part of the register any particulars removed from it under this subsection. 15 8.-(1) The Registrar shall-16 (a) cause the register to be printed, published and put on sale to 17 members of the public not later than two years from the commencement of this 18 19 Act: (b) thereafter in each year, cause to be printed, published and put on 20 sale, either a corrected edition of the register or list of corrections made to the 21 22 register, since it was last printed; (c) cause a print of each edition of the register and of each list of 23 corrections to be deposited at the principal office of the Institute; and 24 25 (d) keep the register and lists so deposited and make the register and 26 such lists available to members of the public at all reasonable times for 27 inspection. 28 (2) A document purporting to be a print of an edition of a register

published under this section by the Registrar or document s purporting to be

prints of an edition of a register so published, shall (without prejudice to any

1	other mode of proof) be admissible in any proceeding as evidence that any	•
2	person specified in the document or the documents read together, as being	
3	registered, was so registered at the date of the edition or of the list of	
4.	corrections as the case may be, and that any person not so specified was not	
5	so registered.	
6	(3) Where in accordance to subsection (2), a person is, in any	
7	proceeding, shown to have been or not have been registered at a particular	•
8	date, he shall, unless the contrary is proved, be taken for the purpose of those	
9	proceedings as having at all material times continued to be or not to be so	
10	registered.	
11	9(1) Subject to the provisions of section 7 (6) of this Bill, a person	Registration of
12	is entitled to be registered as a member of the Institute if-	members of the Institute
13	(a) he passes the qualifying examination for registration	
14	recognized or conducted by the Council under this Act and completes the	
15	practical training prescribed; or	
16	(b) he holds a qualification granted and for the time being accepted	
17	by the Institute and satisfies the Council that he has had sufficient practical	•
18	experience either as a member of the profession or in other related	
19	profession in the private and public sectors; or	
20	(c) he holds a qualification granted outside Nigeria and for the time	
21	being accepted by the Institute and is by law entitled to practice for all	
22	purposes as a professional forensic and investigative auditor in the country	:
23	in which the qualification was granted.	
24	(4) An applicant for registration under this Act shall, in addition to	
25	evidence of qualification, satisfy the Council that-	
26	(a) he is of good character;	
27	(b) he has attained the age of 21 years;	
28	(c) he has not been convicted in Nigeria or elsewhere of an offence	
29 [®]	involving fraud or dishonesty;	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

(d) he fulfils his financial obligations to the Institute; and

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Approval of qualifications,

<u> </u>	
1	(f) pass the prescribed examinations of the Institute.
2	(5) The Council may provisionally accept a qualification produced in
3	respect of an application for registration under this section, or direct that the
4	application be renewed within such period as may be specified in the direction.
5	(6) Any entry directed to be made in the register under subsection (3)
6	shall show that the registration is provisional and no entry so made is converted
7	to full registration without the consent of the Council signified in writing in that
8	behalf.
9	(7) The Council shall publish, in the Federal Government Gazette,
10	particulars of qualifications for the time being acceptable for registration by the
11	Institute.
12	10(1) The Council may approve an institution which shall be
.13	offering courses relevant to forensic and investigative profession as follows-
14	(a) any course of training at the approved institution which is intended
15	for persons seeking to become or are already members of Institute and which in
16	the opinion of the Council is designed to confer on persons with sufficient
17	knowledge and skill for the practice of the profession; and
18	(b) any qualification which, as a result of an examination taken in
19	conjunction with a course of training approved by the Council under this
20	section, is granted to candidates reaching a standard at the examination
21	indicating in the opinion of the Council, that the candidates have sufficient
22	knowledge and skill for the practice of forensic investigation.
23	(2) The Council may, if it deems fit, withdraw any approval given
24	under this section in respects of any course or qualification but before
25	withdrawing such an approval, the Council shall-
26	(a) give notice that it proposes to do so to persons in Nigeria appearing
27	to the Council to be persons by whom the course is conducted or the
28	qualification is granted or controlled, as the case may be;
29	(b) afford each such person an opportunity of making to the Council
30	representations with regard to the proposal; and

	(c) take into consideration any representation made as respects the
2	proposal under paragraph (b).
3	(3) A course or qualification shall not be treated as approved during
ļ	any period the approval is withdrawn under subsection (2).
5	(4) Notwithstanding subsection (3), the withdrawal of an approval
5	under subsection (2) shall not prejudice the registration or eligibility for
7	registration of any person who by virtue of the approval, was registered or
3	was eligible for registration (either unconditionally or subject to his
)	obtaining a certificate of experience) immediately before the approval was
0	withdrawn.
1	(5) The giving or withdrawal of an approval under this section shall
2	have effect from such date, either before or after the execution of the
3	instrument signifying the giving or withdrawal of the approval, as the
4	Council may specify in the instrument, and the Council shall-
5	(a) immediately, publish a copy of every such instrument in the
6	Federal Government Gazette; and
7	(b) not later than seven days before its publication, send a copy of
8	the instrument to the Minister.
9	(6) The functions of the Institute under this section are intended to
20	ensure professionalism and attract fit and proper persons as members of the
21	Institute and are without prejudice to the powers and functions of the
22	National Universities Commission, National Commission for Colleges of
23	Education, and the National Board for Technical Education under their
24	respective enabling Act.
25	11(1) The Council shall keep itself informed of the nature of-
26	(a) the instruction given at approved institutions to persons
27	attending approved courses of training; and Supervision of instructions and

examinations leading to approved qualifications;

(b) the examinations as a result of which approved qualifications

are granted and, for the purposes of discharging that duty, the Council may

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Supervision of instruction and examinations leading to approved qualifications

Establishment of Investigating Panel and Disciplinary Tribunal

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five members-

I	appoint, either from among its members or otherwise, persons to visit approved
2	institutions or to observe such examinations.
3	(2) It is the duty of a person appointed under this section to report to
4	the Council on-
5	(a) the adequacy of the instruction given to persons attending
6.	approved courses of training at institutions visited by him;
7	(b)the adequacy of the examinations attended by him; and
8	(c)any other matter relating to the institutions or examinations or
9	which the Council may, either generally or in a particular case, request him to
10	report, but no such person shall interfere with the giving of any instruction or
11	the holding of any examination.
12	(3) On receiving a report made under this section, the Council may, is
13	it deems fit, and shall, if so required by the institution, send a copy of the repor
14	to the person appearing to the Council to be in charge of the institution of
15	responsible for the examination to which the report relates, requesting that
16	person to make an observation on the report to the Council within such period
17	as may be specified in the request, not being less than one month beginning
18	with the date of the request.
19	PART VII - PROFESSIONAL DISCIPLINE
20	12(1) There is established Chartered Institute of Forensic and
21	Investigative Professionals of Nigeria the Investigating Panel (in this Ac
22	referred to "the Panel") charged with the duties of-
23	(a) conducting a preliminary investigation into any case where it is
24	alleged that a member has committed an act of professional misconduct, or
25	shall for any other reason be the subject of proceedings before the Tribunal; and
26	(b) deciding whether the case shall be referred to the Tribunal after
27	affording such a member an opportunity of being heard either personally or by
28	a legal practitioner of his own choice in Nigeria.

(2) The Panel shall be appointed by the Council and shall consist of

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- Particol	(b) a person is convicted by any court or tribunal in Nigeria or
2	elsewhere having power to award imprisonment for an offence (whether or not
3	punishable with imprisonment) which in the opinion of the Tribunal, is
4	incompatible with the conduct required of a member of the profession, or
5	(c) the Disciplinary Tribunal is satisfied that the name of the person
6	has been fraudulently registered, the Tribunal shall, after receiving the
7	confirmation of its decision from the Council, convey a direction to the person
8	concerned reprimanding that person, or ordering the Registrar to strike his
9	name off the relevant part of the register.
10	(2) A person who commits an offence or act of professional
11	misconduct and is found guilty by a court of competent jurisdiction is liable to
12	his name struck out from the register of members.
13	(3) The Tribunal may, if it deems fit, defer or further defer its decision
14	as to the giving of a direction under subsection (1) until a subsequent meeting
15	of the Tribunal, but no-
16	(a) decision shall be deferred under this subsection for periods
17	exceeding three months from the conclusion of proceedings in the case; and
18	(b) person shall be a member of the Tribunal for the purposes of
19	reaching a decision which has been deferred or further deferred, unless he was
20	present as a member of the Disciplinary Tribunal when the decision was
21	deferred.
22	(4) For the purposes of subsection (1) (b), a person shall not be treated
23	as guilty as therein mentioned, unless the guilt stands at a time when no appeal
24	or further appeal is pending or may, without extension of time, be brought in
25	connection with the direction.
26	(5) When the Tribunal gives a direction under subsection (1), the
27	Tribunal shall cause notice of the direction to be served on the person to whom

(6) The person to whom such a direction relates may, at any time within 28 days from the date of service on him of the notice of the direction,

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it relates.

1	appeal against the direction to the Federal High Court and where necessary	
2	to the Court of Appeal, and the Tribunal shall appear as respondent to the	
3	appeal and, for the purpose of enabling directions to be given as to the costs	
4	of the appeal and proceedings before the Federal High Court or Court of	
5	Appeal, the Tribunal is deemed to be a party thereto whether or not it appears	
6	at the hearing of the Appeal.	
7	14(1) The Council may make rules for-	Rules as to
8	(a) the training with registered members of the profession of	practice, etc.
9	suitable persons in computing methods and the use of computational	
10	machinery and the techniques related thereto; and	
11	(b) the supervision and the regulation for the engagement, training	
12	and transfer of such persons.	
13	(2) The Council may also make rules-	
14	(a) prescribing the amount, date, due for payment of the annual	
15	subscription and or such purpose, different amounts may be prescribed by	
16	the rules according to whether the person is enrolled as a fellow, chartered	• .
17	member or associate member, etc.;	
18	(b) prescribing the form of license to be issued annually or, if the	•
19	Council thinks fit, by endorsement on an existing license upon payment of	
20	prescribed annual membership fee; and	•
21	(c) restricting the right to practice as a forensic and Certified Fraud	
22	Analysts in default of payment of the annual practicing fee where the default	
23	continues for longer than such period as may be prescribed by the rules.	
24	(3) Rules made under this section shall be published in the official	
25	Gazette after such rules have been confirmed by the Council.	
26	15. The Council shall-	Provision of
27	(a) provide and maintain a library facility comprising books and	library facilities, etc.
28	publications for the promotion and advancement of the knowledge of the	
29	profession and such other books and publications as the council may deem	
30	necessary for the numose:	

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commits an offence.

(b) recklessly make a statement, which is false in any material respect,

(3) The Registrar or any person employed by the Council, who

willfully makes any falsification in any matter relating to the Register of

members recognized by the provisions of the Bill, commit an offence.

1	(4) A person who commits an offence under this Bill is liable on	
2	conviction to a fine not exceeding N1.500,000 or an imprisonment term not	
3	exceeding two years or to both such fine and term of imprisonment.	
4	(5) Where an offence under this section has been committed by a	
5	body corporate and is proved to have been committed with the consent or	
6	connivance of, or to be attributable to any neglect on the part of any director,	
7	manager, secretary, or any person purporting to act on behalf of a body	
8	corporate, he as well as the body corporate, shall be deemed to have	•
9	committed that offence and is liable to be proceeded against and punished	
10	accordingly.	
11	18(1) From the Commencement of this Bill-	Transfer to the
12	(a) all assets and liabilities held or incurred immediately before the	Institute of certain assets and liabilities
13	commencement date by or on behalf of the Incorporated Institute shall by	
14	virtue of this Bill vested in the Institute and held by it for purposes of the	
15	Institute established;	
16	(b) the incorporated Institute shall cease to exist;	
17	(c) subject to subsection (2) of this section, any act or thing made or	4
18	done by the incorporated Institute is deemed to have been made or done by	
19	the Institute herein established.	•.
20	(2) The supplementary provisions in the Third Schedule to this Bill	* .
21	shall have effect with respect to matters arising from the transfer by this Bill	
22	to the Institute of the property of the Incorporated Institute and with respect	
23	to other related matters.	
24	19(1) In this Bill-	Interpretation
25 .	"approved qualification" means a university degree or its equivalent in	
26	Computer Forensics, Cyber Forensics, Accountancy, Finance, Law,	. •
27	Criminology, Psychology, Criminal Justice Administration or such other	٨
28	disciplines as may be approved by the Council" "fees" includes annual	
29	practicing fees payable by members of the Institute pursuant to the	
in ,	the contract	

Citation

1	"Forensic and fraud analyst professional" means and includes any person
2	registered as a Fellow, Chartered member, Associate, graduate or student
3	member, honorary member pursuant to the provisions of this Bill and who
4	deploys cutting edge technologies or other forensic skills to investigate and
5.	procure or unravel concealed evidence necessary for the prosecution of fraud
6	or other crimes;
7	"Registrar" means the Registrar of the Institute appointed by the Council
8 .,	pursuant to the provisions of this Bill;
9	"register" means the Register of Members of the Institute maintained under this
10	Bill and "registered" shall be construed accordingly;
11	"the Council" means the Governing Council of the Chartered Institute of
12	Forensic and certified fraud analysts of Nigeria established under section 2 of
13	this Bill;
14	"the Institute" means Chartered Institute of Forensic and certified fraud
15	analysts of Nigeria;
16	"Minister" means the Honorable Minister of Justice and Attorney - General of
17	the Federation.
18	20. This Bill may be cited as the Chartered Institute of Forensic and
19	Certified Fraud Analysts of Nigeria (Est. Etc.) Bill, 2021.

such member was-

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1	(a) appointed by the Council or any other body, the Council or that
2	body may appoint another fit and proper person from the area in respect of
3	which the vacancy occurs; or
4	(b) elected, the Council may, if the time between the unexpired
5	portion of the term of office and the next general meeting of the Institute
6	appears to warrant the filling of the vacancy, co-opt some fit and proper person
7	for such time.
8	Powers of the Council
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10	The Council shall have power to do anything which, in its opinion, is calculated to facilitate the carrying on of the activities of the Institute.
11	
12	Standing orders 3(1) Subject to this A at the Green way.
13	3(1) Subject to this Act, the Council may, in the name of the Institute,
14	make standing orders regulating the proceedings of the Institute or Council,
15	and in the exercise of its powers under this Bill, may set up committees in the
16	general interest of the Institute and make standing orders thereof.
17	(2) The standing orders shall provide for decisions to be taken by a
18	majority of the members, and in the event of equality of votes, the President of
19	the Institute or the Chairman, as the case may be, shall have a casting vote.
	(3) The standing orders made for a committee shall provide for
20	committee to report back to the Council on any matter referred to it by the
21	Council.
22	(4) The quorum of the Council is five and the quorum of a committee
23	of the Council is determined by the Council.
24	(5) The Council shall make regulations for the Institute which shall be
25	used by the Council and the State branches
26	(6) The Council shall establish offices and forensic laboratory in the
27	36 States of the Federation and Abuja as the headquarters.
28	(7) The President and other Council members shall be entitled to such
29	other fringe benefits as may be approved by the Council

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as the Council deems fit; but a person who is a member by virtue of this

	subparagraph is not entitled to vote at any meeting of the Council or count
2	towards a quorum.
3	(4) Notwithstanding this paragraph, the first meeting of the
4	shall be summoned by the President of the Institute.
5	(5) The executive meeting shall consist of the President, the two Vice-
6	Presidents, Treasurer, Secretary and the Legal Adviser of the Institute.
7	Committees
8	6(1) The Council may set up one or more committees to perform, on
9	behalf of the Institute or of the Council, such functions as the Council may
10	determine.
11	(2) A committee set up under this
ļ2	(2) A committee set up under this paragraph shall consist of the number of persons determined by the Council, of whom not more than one-third shall be personal.
13	third shall be persons who are not members of the Council and a person other
14	than a member of the Council shall hold a gr
15	than a member of the Council shall hold office on the Committee in accordance with the terms of the instrument by which he is appointed.
16	(3) A decision of a committee of the same
17	(3) A decision of a committee of the Council is of no effect until it is confirmed by the Council.
18	
19	Miscellaneous 7(1) The fiving of the section of t
20	7(1) The fixing of the seal of the Institute shall be authenticated by
21	the signature of the President of the Institute, the pioneer President or some other member of the Council and
22	other member of the Council authorized generally or specially by the Institute to act for that purpose.
23	
24	(2) Any contract or instrument which, if made or executed by a person not being a body corporate week like a second of the contract was a like at the contract of the contract
25	not being a body corporate would not be required to be under seal, may be made or executed on behalf of the Leville.
26	or executed on behalf of the Institute or of the Council, as the case may require, by any person generally on the council of t
27	by any person generally or specially authorized to act for that purpose by the Council.
28	(3) The quorum of the Tribinal shally a
29	(3) The quorum of the Tribunal shall be four of whom at least shall be members of the profession.
30	(4)(1) The Council shall make rules as to the-

l	(a) selection of members of the Tribunal for the purposes of any
2	proceedings;
3	(b) procedure to be followed; and
1	(c) rules of evidence to be observed in proceedings before the
5	Tribunal.
5	(2) The rules shall, in particular, provide-
7	(a) for securing that notice of the proceedings shall be given, at
8	such time and in such manner as may be specified by the rules, to the person
9	who is the subject of the proceedings;
10	(b) for determining who in addition to the person, shall be party to
11	the proceedings;
12	(c) for securing that any party to the proceedings is, if so required,
13	entitled to be heard by the Tribunal;
14	(d) for enabling any party to the proceedings to be represented by a
15	legal practitioner;
16	(e) subject to section 13 (6) of this Bill, as to the costs of
17	proceedings before the Tribunal;
18	(f) for requiring, in a case where it is alleged that the person who is
19	subject of the proceedings is guilty of unprofessional conduct in any
20	professional respect, that where the Tribunal adjudges that the allegation has
21	not been proved, it shall record a finding that the person is not guilty of such
22	conduct in respect of the matters to which the allegation relates; and
23	(g) for publishing notice of any direction of the Tribunal which has
24	taken effect providing that a person's name shall be struck off the register.
25	Any person generally or specially authorized to act for that purpose by the
26	Council.
27	(3) Any document purporting to be a document duly executed
28	under the seal of the Institute shall be received in evidence and is, unless the
29	contrary is proved, deemed to be so executed.
30	8. The validity of any proceeding of the Institute, Council or a ee of

1	committee of the Council is not adversely affected by-
2	(a) any vacancy in membership;
3	(b) any defect in the appointment of a member of the Institute or of the
4	Council or of a person to serve on the Committee; or
5	(c) reason that a person not entitled to do so took part in the
6	proceedings.
7	9. Any member of the Institute or of the Council, and any person
8	holding office on a committee of the Council, who has a personal interest in any
9	contract or arrangement entered into or proposed to be considered by the
10	Council on behalf of the Institute, or Council or a committee, shall immediately
11	disclose his interest to the President of the Institute or to the Council, as the case
12	may be, and shall not vote on any question relating to the contract or
13	arrangement.
14	10. A person shall not, by reason only of his membership of the
15	Institute, be treated as holding an office in the Public Service of the Federation.
16	SECOND SCHEDULE
17	Section 12 (7)
18	SUPPLEMENTARY PROVISIONS RELATING TO THE INVESTIGATING
19	PANEL AND DISCIPLINARY TRIBUNAL
20	The Investigative Panel
21	1. The quorum of the Panel is three.
22	2(1) The Panel may, at any meeting attended by all the members of
23	the Panel, make standing orders with respect to the Panel.
24	(2) Subject to the provisions of such standing orders, the Panel may
25	regulate its own proceedings.
26	The Disciplinary Tribunal
27	5. For the purposes of any proceeding before the Tribunal, any
28	member of the Tribunal may administer oaths and any party to the proceedings
29	may issue out of the Registry of Federal High Courts writs of
30	subpoenaedtestificandum and ducestectum, but no person appearing to 6

1	Tribunal is compelled to-
2	(a)make any statement before the Tribunal tending to incriminate
3	himself; or
4	(b) produce any document under such a writ which he could not be
5	compelled to produce at the trial of an action.
6	6(1) For the purpose of advising the Tribunal on questions of law
7	arising in the proceedings before it, there shall, in all proceedings, be an
8	assessor to the Tribunal who shall be-
9	(a) appointed by the Council; and
10	(b) a legal practitioner of at least seven years standing.
11	(2) The Council shall make rules as to the functions of the assessor
12	appointed under this paragraph, and in particular, such rules shall contain
13	provisions for securing that-
14	(a) where an assessor advises the Tribunal on any question of law
15	as to evidence, procedure or any other matters specified by the rules, he shall
16	do so in the presence of every party or person representing a party to the
17	proceedings who appears there or, if the advice is tendered while the
18	Tribunal is deliberating in private, that every such party or person shall be
19	informed on what advice the Assessor has tendered; and
20	(b) every such party or person shall be informed if in any case the
21	Tribunal does not accept the advice of the assessor on such a question.
22	(3) An assessor-
23	(a) may be appointed under this paragraph either generally or for
24	any particular proceedings or class of proceeding; and
25	(b) shall hold and vacate office in accordance with the terms of the
26	instrument by which he is appointed.
27	Miscellaneous
28	7(1) A person ceasing to be a member of the Tribunal or Panel is
29	eligible for reappointment as a member of the Panel or Tribunal as the case

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l	may be, but nobody shall serve in the Panel for more than two consecutive
2	terms.
3	(2) A person may, if otherwise eligible, be a member of both the
4	Tribunal and Panel, but no person who acted as a member of the Panel with
5	respect to any case shall act as a member of the Tribunal with respect to that
6	case.
7	8. The Tribunal or Panel may act notwithstanding any vacancy in its
8	membership, and the proceedings of either body shall not be invalidated by any
9	irregularity in the appointment of a member of that body, or subject to
10	paragraph 7 (2) of this Schedule by reason of the fact that any person who was
11	not entitled to do so took part in the proceedings of that body.
12	9. Any document authorized or required by virtue of this Act to be
13	served on the Tribunal or Panel shall be served on the Registrar.
14	10. Any expenses of the Tribunal or Panel shall be defrayed by the Institute.
15	THIRD SCHEDULE
16	Section 19 (2)
17	TRANSITIONAL PROVISIONS AS TO ASSETS AND LIABILITIES
18	Transfer of Assets and Liabilities
19	1(1) Every agreement to which the Incorporated Institute was a
20	party immediately before the commencement of this Act, whether in writing or
21	not and whether or not of such a nature that the rights, liabilities and obligations
22	there under could be assigned by the Incorporated Institute, shall, unless its
23	terms or subject matter make it impossible that it should have effect as
24	modified in the manner provided by these sub-paragraphs, have effect from the
25	commencement of this Bill if it relates to assets and liabilities transferred by
26	this Act to the Institute, as if-
27	(a) the Institute had been a party to the agreement;
28	(b) for any reference, however worded and whether expressed or
29	implied, to the Incorporated Institute, there were substituted as respects

anything falling to be done on or after the commencement of this Act a

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reference to the Institute: and

- (c) for any reference, however worded and whether express or implied, to a member or members of the Council of the Incorporated Institute or an officer of the Incorporated Institute, there were substituted, as respects anything falling to be done on or after the commencement of this Act, a reference to a member or members of the Council under this Act or the officer of the Incorporated Institute corresponds as nearly as may be to the member or officer in question of the Incorporated Institute.
- (2) Other documents which refer, whether specially or generally, to the Incorporated Institute shall be considered in accordance with subparagraph (1) if applicable.
- (3) Without prejudice to this Schedule, where, by the operation of section 19 of this Act, any right, liability or obligation vests in the Institute, the Institute and all other persons shall, as from the commencement of this Act, have the same rights, powers and remedies (and, in particular, the same rights as to the taking or resisting of legal proceedings or the making or resisting of applications to any authority) for ascertaining, perfecting or enforcing that right, liability or obligation as they would have if it had at all times been a right, liability or obligation of the Institute.
- (4) Any legal proceeding or application to any authority pending on the commencement of this Act by or against the Incorporated Institute and relating to assets or liabilities transferred by this Act to the Institute may be continued on or after that day by or against the Institute.
- 2. At the commencement of this Act, any person holding any paid appointment in the Incorporated Institute shall hold a corresponding appointment in the Institute on the same terms and conditions as to tenure and otherwise but is not entitled to receive remuneration both from the Incorporated Institute and from the Institute in respect of the same period of service.

. 1 -	FOURTH SCHEDULE
2	Section 2 (2) (c) (iii,
3	PROFESSIONAL BODIES
4	Affiliations:
5	The Chartered Institute of Forensic and Investigative Professionals of Nigeria
6	is affiliated with the following Forensic Professional Bodies outside Nigeria:
7	1. Institute of Certified Corporate Governance and Leadership
8	Strategists, USA.
9.	2. Chartered Institute of Professional Financial Managers United
10	States of America.
11	3. Chartered Institute of Professional Forensic Investigators, U.S.A
12	4. Institute of Certified Cyber Security and Digital Forensic Analysts,
13	U.S.A
14	5. Chartered Institute of Certified Forensic and Fraud Analysts, U.S.A
15	6. Chartered Institute of Corporate Treasurers, USA.
	, O

EXPLANATORY MEMORANDUM

This Bill seeks to provide the legal and institutional framework for regulating and controlling Forensic and Certified Fraud Analysts in Nigeria by establishing the Chartered Institute of Forensic and Certified Fraud Analysts of Nigeria and its Governing Council as well as Forensic and Certified Fraud Analysts' Disciplinary Tribunal to sanction erring members who breach the Code of Professional Ethics for forensic and Fraud Analysts as may be prescribed by the Institute herein established.