

FEDERAL COLLEGE OF FORESTRY TECHNOLOGY AND RESEARCH,
BIRNIN GWARI, KADUNA STATE (ESTABLISHMENT, ETC.) BILL, 2019

ARRANGEMENT OF SECTIONS

*Establishment of the Federal College of Forestry Technology
and Research*

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SCHEDULE

Supplementary Provisions relating to the Council

A BILL

FOR

AN ACT TO ESTABLISH THE FEDERAL COLLEGE OF FORESTRY TECHNOLOGY AND RESEARCH, BIRNIN GWARI, KADUNA STATE TO PROVIDE FULL-TIME COURSES IN FORESTRY TECHNOLOGY, PRESERVATION, DEVELOPMENT AND OTHER FIELDS OF STUDIES AND TO MAKE PROVISIONS FOR THE GENERAL ADMINISTRATION OF THE COLLEGE AND FOR RELATED MATTERS

Sponsored by Senator Uba Sani

[] Commencement

ENACTED by the National Assembly of the Federal Republic of Nigeria as follows:

- 1 **1.** There is hereby established the Federal College of Forestry
2 Technology and Research, Birnin Gwari, Kaduna State specified in the First
3 Schedule to this Act (in this Act severally referred to as "the College") which
4 shall have such powers and exercise such functions as are specified in this
5 Act. Establishment
of Federal College
of Forestry
Technology and
Research, Birnin
Gwari, Kaduna
State
- 6 **2.-(1)** The functions of the college shall be Functions
- 7 (a) to provide full-time or part-time courses in forestry technology
8 training and award National and Higher National Diploma;
- 9 (b) to carry out research, training, extension and dissemination of
10 findings in forestry technology, development, applied science, commerce
11 and management; and
- 12 (c) to improve genetic resources of forest trees and ecosystem for
13 economic development;
- 14 (d) to improve silvicultural practices relating to forest trees of
15 economic importance;
- 16 (e) to research on the control of pest and diseases of forest trees;
- 17 (f) to conduct research into the different suitable biological

1 materials and appropriate methods of control of ecological and environmental
2 problems of the country in respect to desertification, soil erosion and
3 deforestation;

4 (g) to make suitable arrangements for the application of the result of
5 the research work by the Federal, state governments and the private sector for
6 the economic development of Nigeria;

7 (h) to carry out such other fields of applied learning relevant to the
8 needs of the development of Nigeria in the area of industrial and agricultural
9 production and distribution and for research in the development and adaptation
10 of forestry techniques as the Council may from time to time determine;

11 (i) to arrange conferences, seminars and study groups relative to the
12 fields of learning specified in section 2;

13 (j) to perform such other functions as in the opinion of the Council
14 may serve to promote the objectives of the college

Establishment
and constitution
of each Council,
etc.

15 **3.-(1)** There shall be established for the college a Council (hereafter in
16 this Act referred to as "the Council") which shall be a body corporate with
17 perpetual succession and a common seal and may sue and be sued in its
18 corporate name.

19 (2) The Council shall consist of a Chairman and the following other
20 members, that is:

21 (a) one person to represent the Ministry of Education;

22 (b) one person to represent the Ministry of Agriculture;

23 (c) one person with requisite knowledge and training in forestry
24 technology;

25 (d) one person to represent professional bodies whose disciplines are
26 taught at the college;

27 (e) one person selected from a Federal or State public utility statutory
28 corporation;

29 (f) one person of standing in the community where the college is
30 situate;

1 (g) the Rector of the college;
2 (h) one representative of the Permanent Secretary of the Ministry
3 charged with responsibility for matters relating to commerce and industries;
4 (i) one representative of the academic board of the college;
5 (j) one representative of the State Commissioner of Education; and
6 (k) five other persons, at least one of whom shall be a woman, to be
7 selected each on his personal merit based on his contribution to either the
8 development of forestry technology or commerce or special interest in
9 technical education.

10 (3) The Chairman and members of the Council other than ex-
11 officio members shall be appointed by the President.

12 (4) The provisions set out in the Second Schedule to this Act shall
13 apply in relation to the constitution of the Council and the other matters
14 therein specified.

15 4.-(1) The Minister of Education shall be the Visitor to the College. Visitation

16 (2) The Visitor shall, not less than once in every five years, conduct
17 a visitation of the college or appoint a Visitation Panel, consisting of not less
18 than five experts to conduct the visitation-

19 (a) for the purpose of evaluating the quality of research, academic
20 and administrative performance of the college;

21 (b) for such other purpose or in respect of any other affairs of the
22 college as the Visitor may deem fit.

23 5.-(1) There shall be a Registrar of the college who shall be Registrar of the
24 responsible to the Rector and the day- to-day administration of the college College
25 and shall perform such other duties from time to time as may be required of
26 him.

27 (2) The Registrar shall be the secretary to the Council, the
28 Academic Board and any committee of the Council and shall attend all the
29 meetings of those bodies unless excused for good reason by the chairman of
30 the Council.

1 (3) In the absence of the Registrar, the Chairman of the Council may,
2 after consultation with the Rector, appoint a suitable person to act as secretary
3 for any particular meeting of the Council.

4 (4) The secretary to the Council who is appointed to act under
5 subsection (3) of this section, shall not vote on any question before the Council
6 or count towards a quorum unless he is so entitled as a member of the Council.

Tenure of office
of the Registrar

7 **6.-(1) A Registrar:**

8 (a) shall hold office for a period of five years beginning from the
9 effective date of his appointment and on such terms and conditions as may be
10 specified in the letter of his appointment; and

11 (b) may be re-appointed for one further period of five years and no
12 more.

13 (2) Where on the commencement of this section, a Registrar has held
14 office-

15 (a) for five years or less, he shall be deemed to be serving his first term
16 of office and may be re-appointed for a further term of five years;

17 (b) for more than five years but less than ten years, he shall complete
18 the maximum period of ten years and thereafter relinquish his post and be
19 assigned other duties in the college;

20 (c) for ten years or more, the Council may allow him to serve as
21 Registrar for a further period of one year only and thereafter he shall relinquish
22 his post and be assigned other duties in the college.

General functions
of the Council

23 **7.-(1)** Subject to provision of this Act, the Council shall be the
24 governing body of the college concerned and shall have the general
25 management of the affairs of the college, and in particular, the control of the
26 property and finances of the college; and shall also have power to do anything
27 which in its opinion is calculated to facilitate the carrying out of the activities of
28 the college and promote its best interests.

29 (2) The Council may acquire and hold such movable or immovable
30 property as may be necessary or expedient for carrying into effect the nd for the

1 provisions of this Act, and for the same purpose may sell, lease, and
2 mortgage or otherwise alienate or dispose of any property so acquired.

3 (3) The Council may enter into such contracts as may be necessary
4 or expedient for carrying into effect the provisions of this Act.

5 (4) The Minister may give to the Council directions of a general
6 character or relating generally to particular matters (but not any individual
7 person or case) with regard to the exercise by the Council of its functions and
8 it shall be the duty of the Council to comply with the directions.

9 *Staff*

10 **8.**-(1) There shall be a Rector of the college who shall be appointed The Rector
11 by the President in accordance with the provisions of this section.

12 (2) Where a vacancy occurs in the post of Rector, the Council shall:

13 (a) advertise the vacancy in a reputable journal or widely read
14 newspaper in Nigeria, specifying:

15 (i) the qualities of the person who may apply for the post; and

16 (ii) the terms and conditions of service applicable to the post, and
17 thereafter, draw up a short list of suitable candidates for consideration;

18 (b) constitute a Search Team consisting of:

19 (i) a member of the Council, not being a member of the Academic
20 Board, as Chairman;

21 (ii) two members of the Academic Board, not below the rank of
22 Chief Lecturer;

23 (iii) Two members of the Academic Community of the college not
24 below the rank of Chief Lecturer, to be selected by Council, to identify and
25 draw up a short list of persons who are not likely to apply on their own
26 volition because they feel that it is not proper to do so.

27 (3) A Joint Council and Academic Board Selection Board
28 consisting of:

29 (a) the Chairman of the Council;

30 (b) two members of the Council not being members of the

1 Academic Board;

2 (c) two members of the Academic Board not below the rank of Chief
3 Lecturer, who were not members of the Search Team, shall consider the
4 candidates on the short list drawn up under subsection (2) of this section
5 through an examination of their curriculum vitae and interaction with them and
6 recommend, through the Council, to the President, three candidates for his
7 consideration.

8 (4) The President shall appoint, as Rector, one of the candidates
9 recommended to him under the provisions of subsection (3) of this section.

10 (5) Subject to this Act and the general control of the Council, the
11 Rector shall be the Chief Executive of the college and shall be charged with
12 responsibility for matters relating to the day-to-day management operations of
13 the college.

14 (6) The Rector:

15 (a) shall hold office for a period of four years beginning with the
16 effective date of his appointment and on such terms and conditions as may be
17 specified in his letter of appointment;

18 (b) may be re-appointed for a further period of four years and no more.

Deputy Rector

19 **9.**-(1) There shall be for the college a Deputy Rector.

20 (2) The Council shall appoint the Deputy Rector from among the
21 chief lecturers in the college in one of the following ways:

22 (a) from a list of three candidates, in order of preference, submitted by
23 the Rector;

24 (b) on the recommendation of a Selection Board constituted under
25 this section for that purpose; or

26 (c) on the nomination of the Rector.

27 (3) The Selection Board referred to in subsection (2) of this section
28 shall:

29 (a) consist of:

30 (i) the Chairman of the Council;

1 (ii) the Rector;
2 (iii) two members of the Council not being members of the
3 Academic Board;

4 (iv) two members of the Academic Board; and
5 (b) make such inquiries as it deems fit before making the
6 commendation required under that subsection.

7 (4) The Deputy Rector:
8 (a) shall assist the Rector in the performance of his functions;
9 (b) act in the place of the Rector when the post of Rector is vacant
10 or if the Rector is for any reason absent or unable to perform his functions as
11 Rector; and

12 (c) perform such other functions as the Rector may, from time to
13 time, assign to him.

14 (5) The Deputy Rector:
15 (a) shall hold office for a period of two years beginning from the
16 effective date of his appointment and on such terms and conditions as may
17 be specified in his letter of appointment; and

18 (b) may be re-appointed for one further period of two years and no
19 more.

20 **10.-(1)** There shall be for the college the following other principal
21 officers in addition to the Registrar, that is:

Other principal
officers of the
College

22 (a) the Bursar; and
23 (b) the college Librarian, who shall be appointed by the Council on
24 the recommendation of the Selection Board constituted under section 9 (b)
25 of this Act.

26 (2) The Bursar shall be the Chief Financial Officer of the college
27 and be responsible to the Rector for the day to day administration and
28 control of the financial affairs of the college.

29 (3) The college Librarian shall be responsible to the Rector for the
30 administration of the college library and the co-ordination of the library ege.

1 services in the teaching units of the college.

2 (4) The Bursar or Librarian:

3 (a) shall hold office for a period of five years in the first instance and
4 on such terms and conditions as may be specified in his letter of appointment;

5 (b) may be re-appointed for a further period of five years and no more.

6 (5) Where on the commencement of this section, a Bursar or Librarian
7 has held office:

8 (a) for five years or less, he shall be deemed to be serving his first term
9 of office and may be reappointed for a further term of five years;

10 (b) for more than five years but less than ten years, he shall complete
11 the maximum period of ten years and thereafter relinquish his post and be
12 assigned other duties in the college;

13 (c) for ten years or more, the Council may allow him to serve as
14 Registrar for a further period of one year only and thereafter he shall relinquish
15 his post and be assigned other duties in the college.

Resignation of
appointment of
principal officers

16 **11.** A principal officer may resign his appointment:

17 (a) in the case of the Rector, by notice to the Visitor;

18 (b) in any other case, by notice to the Council.

Selection Board
for other principal
officers

19 **12.**-(1) There shall be, for each college, a Selection Board which shall
20 consist of:

21 (a) the chairman of the Council;

22 (b) the Rector;

23 (c) four members of the Council not being members of the Academic
24 Board;

25 (d) two members of the Academic Board.

26 (2) The functions and procedure and other matters relating to the
27 Selection Board constituted under subsection (1) of this section shall be as the
28 Council may, from time to time, determine.

Other employees
of the College

29 **13.**-(1) The Council may appoint such other persons to be employees
30 of the college as the Council may determine to assist the Rector and the

1 principal officers of the college in the performance of their functions under
2 this Act.

3 (2) The power to appoint all other employees of the college shall be
4 exercised:

5 (a) in the case of senior employees, by the Council on the
6 recommendation of the Appointment and Promotions Committee set up
7 under the provisions of paragraph 3 (2) (a) of the Second Schedule to this
8 Act;

9 (b) in the case of junior employees, by the Rector on the
10 recommendation of the Junior Staff Appointments and Promotions
11 Committee constituted under paragraph 3 (2) (b) of the Second schedule to
12 this Act.

13 (3) Subject to the provisions of this Act, the remuneration, tenure of
14 office and conditions of service of the employees of the Council shall be
15 determined by the Council in consultation with the Federal Civil Service
16 Commission.

17 **14.**-(1) The Federal Civil Service Commission may by order
18 published in the Federal Gazette declare the office of the Rector or any other
19 person employed by the Council to be a pensionable office for the purposes
20 of the Pensions Act.

Application of
the Pension Act

21 (2) Nothing in the provisions of subsection (1) of this section shall
22 prevent the appointment of any person to any office on terms which preclude
23 the grant of a pension or gratuity in respect of service in that office.

24 *Establishment of the Academic Board*

25 **15.**-(1) There shall be established for each college a board to be
26 known as the Academic Board which shall consist of the following
27 members:

The Academic
Board

28 (a) the Rector of the college, as the Chairman;

29 (b) the Deputy-Rector of the college;

30 (c) all Heads of Departments;

- 1 (d) the college Librarian; and
- 2 (e) not more than two members of the academic staff, other than heads
- 3 of departments, who may be appointed by the Academic Board.
- 4 (2) The Academic Board shall be responsible for:
- 5 (a) the direction and management of academic matters of the college
- 6 including the regulation of admission of students, the award of certificates and
- 7 diplomas, scholarships, prizes and other academic distinctions;
- 8 (b) the making to the Council of such periodic reports on such
- 9 academic matter as the Academic Board may think fit or as the Council may
- 10 from time to time direct; and
- 11 (c) the discharge of any other functions which the Council may
- 12 delegate to it.

13 *Tenure of Office*

Removal from
office of members
of the Council
and the Rector

14 **16.**-(1) If it appears to the Council that a member of the Council (other

15 than an ex-officio member) or the Rector should be removed from office on the

16 ground of misconduct or inability to perform the functions of his office, the

17 Council shall make a recommendation to that effect to the President, and if the

18 President, after making such inquiries as he considers necessary, approves the

19 recommendation, the President, shall, in writing, declare the office of such

20 member vacant.

21 (2) The President may remove any member of the Council if he is

22 satisfied that it is not in the public interest or in the interest of the college that

23 such member should continue as a member of the Council.

Removal and
discipline of
academic,
administrative
and technical
staff

24 **17.**-(1) If it appears to the Council that there are reasons for believing

25 that any person employed as a member of the academic, administrative or

26 technical staff of the college, other than the Rector, should be removed from

27 office on the ground of misconduct or inability to perform the functions of his

28 office, the Council shall:

- 29 (a) give notice of those reasons to the person in question;
- 30 (b) afford him an opportunity of making representations in person on

1 the matter to the Council; and

2 (c) if he or any three members of the Council so request within the
3 period of one month beginning with the date of the notice, make
4 arrangements:

5 (i) if he is an academic staff, for a joint committee of the Council
6 and the Academic Board to investigate the matter and to report on it to the
7 Council; or

8 (ii) for a committee of the Council to investigate the matter, where
9 it relates to any other member of the staff of the college and to report on it to
10 the Council; and

11 (iii) for the person in question to be afforded an opportunity of
12 appearing before and being heard by the investigating committee with
13 respect to the matter, and if the Council, after considering the report of the
14 investigating committee, is satisfied that the person in question should be
15 removed as aforesaid, the Council may so remove him by an instrument in
16 writing signed on the directions of the Council.

17 (2) The Rector may, in a case of misconduct by a member of the
18 staff which in the opinion of the Rector is prejudicial to the interests of the
19 college, suspend such member and any such suspension shall forthwith be
20 reported to the Council.

21 (3) For good cause, any member of staff may be suspended from
22 office or his appointment may be terminated by the Council, and for the
23 purpose of this subsection, "good cause" means:

24 (a) any physical or mental incapacity which the Council, after
25 obtaining medical advice, considers to be such as to render the person
26 concerned unfit for the discharge of the functions of his office;

27 (b) any physical or mental incapacity which the Council, after
28 obtaining medical advice, considers to be such as to render the person
29 concerned unfit to continue to hold his office; or

30 (c) conduct of a scandalous or other disgraceful nature which the ed

1 Council considers to be such as to render the person concerned unfit to continue
2 to hold his office; or

3 (d) conduct which the Council considers to be such as to constitute
4 failure or inability of the person concerned to discharge the functions of his
5 office or to comply with the terms and conditions of his service.

6 (4) Any person suspended pursuant to subsection (2) or (3) of this
7 section, shall be placed on half pay and the Council shall before the expiration
8 of the period of three months after the date of such suspension consider the case
9 against that person and come to a decision as to:

10 (a) whether to continue such person's, suspension and if so on what
11 terms (including the proportion of this emoluments to be paid to him);

12 (b) whether to reinstate such person, in which case the Council shall
13 restore his full emoluments to him with effect from the date of suspension;

14 (c) whether to terminate the appointment of the person in question, in
15 which case such a person, will not be entitled to the proportion of his
16 emoluments withheld during the period of suspension; or

17 (d) whether to take such lesser disciplinary action against such person
18 (including the restoration of such proportion of his emoluments that might
19 have been withheld) as the Council may determine, and in any case where the
20 Council, pursuant to this section, decides to continue a person's suspension or
21 decides to take further disciplinary action against a person, the Council shall
22 before the expiration of a period of three months from such decision come to a
23 final determination in respect of the case concerning any such person.

24 (5) It shall be the duty of the person by whom an instrument of
25 removal is signed in pursuance of subsection (1) of this section, to use his best
26 endeavours to cause a copy of the instrument to be served as soon as reasonably
27 practicable on the person to whom it relates.

28 (6) Nothing in the foregoing provisions of this section shall prevent
29 the Council from making such regulations for the discipline of other categories
30 of staff and workers of the college as it may think fit.

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Discipline

Discipline of students

18.-(1) Subject to the provisions of this section, where it appears to the Rector that any student of the college has been guilty of misconduct, the Rector may, without prejudice to any other disciplinary powers conferred on him by this Act or regulations made hereunder direct:

(a) that the student shall not during such period as may be specified in the direction, participate in such activities of the college, or make use of such facilities of the college, as he may specify;

(b) that the activities of the student shall, during such period as may be specified in the directions, be restricted in such manner as may be so specified;

(c) that the student be suspended for such period as may be specified in the directions; or

(d) that the student be expelled from the college.

(2) Where there is temporarily no Rector or where the Rector refuses to apply any disciplinary measures, the Council, either directly or through some other staff, may apply such disciplinary actions as are specified in subsection (1) of this section to any student of the college who is guilty of misconduct.

(3) Where a direction is given under subsection (1) (c) or (d) of this section in respect of any student, the student may, within a period of 21 days from the date of the letter communicating the decision to him, appeal from the direction to the Council; and where such an appeal is brought, the Council shall, after causing such inquiry to be made in the matter as the Council considers just, either confirm or set aside the direction or modify it in such manner as the Council may think fit.

(4) The fact that an appeal from a direction is brought in pursuance of subsection (3) of this section shall not affect the operation of the direction while the appeal is pending.

(5) The Rector may delegate his power under this section to a as he

1 disciplinary committee consisting of such members of the college as he may
2 nominate.

3 (6) Nothing in this section shall be construed as preventing the
4 restriction or termination of a student's activities at the college otherwise than
5 on the ground of misconduct.

6 (7) It is hereby declared that a direction under subsection (1) (a) of this
7 section may be combined with a direction under subsection (1) (b) of this
8 section.

9 (8) In all cases under this section, the decision of the Council shall be
10 final.

Discipline of
junior staff

11 **19.**-(1) If any junior staff is accused of misconduct or inefficiency, the
12 Rector may suspend him for not more than three months and forthwith shall
13 direct the Junior Staff Appointments and Promotions Committee:

14 (a) to consider the case; and

15 (b) to make recommendations as to the appropriate action to be taken
16 by the Rector.

17 (2) In all cases under this section, the officer shall be informed of the
18 charge against him and shall be given reasonable opportunity to defend
19 himself.

20 (3) The Rector may, after considering the recommendation made
21 pursuant to subsection (1) (b) of this section, dismiss, terminate, retire or down-
22 grade the officer concerned.

23 (4) Any person aggrieved by the Rector's decision under subsection
24 (3) of this section, may within a period of 21 days from the date of the letter
25 communicating the decision to him, address a petition to the Council to
26 reconsider his case and the Council's decision thereon shall be final.

27 (5) In any case of gross misconduct on the part of a junior staff, the
28 Rector shall forthwith suspend him and thereafter refer the matter to the Junior
29 Staff Appointments and Promotions Committee to be dealt with according to
30 the foregoing provision of this section.

Financial Provisions

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20.-(1) Each Council shall keep proper accounts and proper records in relation thereto and shall cause to be prepared, not later than 1 October in each financial year, an estimate of its revenue and expenditure for the ensuing financial year and when prepared, the estimate shall be submitted to the National Board for Technical Education for approval.

Audits of accounts

(2) At the end of each financial year but not later than 30 June the Council shall cause to be prepared a statement of its income and expenditure during the previous financial year.

(3) The statement of accounts referred to in subsection (2) of this section shall, when certified by the Rector, be audited by a firm of auditors appointed from the list and in accordance with the guidelines supplied by the Auditor-General of the Federation and shall be published in the annual report of the college.

21. The funds of the Council shall include:

Funds of the Council

(a) fees charged by and payable to the Council in respect of students;

(b) any other amounts due to or recoverable by the Council;

(c) revenue from time to time accruing to the Council from the Federal Government by way of subvention, grant-in-aid, endowment or otherwise howsoever;

(d) donations and legacies accruing to the Council from any source for the special purpose of the Council.

22.-(1) Donations of money to be applied to any particular purpose shall be placed to the credit of a special reserve account approved by the Council until such time as they may be expended in fulfilment of such purpose.

Donations for particular purposes

(2) No Council shall be obliged to accept a donation for a particular purpose unless it approves of the terms and conditions attached to such donation.

Payment into bank 1 **23.** All sums of money received on account of the Council shall be
2 paid into such bank for the credit of the Council as may be approved by the
3 Council.

Annual report 4 **24.** The Council shall on or before 31 December in each year prepare
5 and submit to the President through the Minister, a report of the activities
6 during the preceding financial year and shall include in the report, the audited
7 accounts of the college in respect of that financial year and the auditors'
8 comments on the account.

9 *Miscellaneous and Supplemental*

Power to make bye-laws 10 **25-(1)** The Council may make bye-laws relating to any matter within
11 its competence under this Act other than matters for which provision is to be
12 made by standing orders pursuant to paragraph 7 of the Schedule to this Act.

13 (2) All such bye-laws shall be in writing and shall come into force
14 when sealed with the seal of the Council unless some other date for their
15 commencement is prescribed therein.

16 (3) Nothing in subsection (2) of this section, shall make it obligatory
17 for the Council to publish any of the said bye-laws in the Federal Gazette but
18 the Council shall bring such bye-laws to the notice of all affected thereby.

Exclusion of discrimination on account of race, religion, etc. 19 **26.** No person shall be required to satisfy requirements as to any of
20 the following matters, that is to say race (including ethnic grouping), sex, place
21 of birth or of the family origin or religious or political persuasion or as a
22 condition of becoming or continuing to be a student at the college or as a holder
23 of any certificate of the college, or of any appointment or employment at the
24 college, or a member of anybody established by virtue of this Act; and no
25 person shall be subjected to any disadvantage or accorded any advantage in
26 relation to the college by reference to any of those matters:

27 Provided that, nothing in this section shall be construed as preventing
28 the college from imposing any disability or restriction on any of the
29 aforementioned persons where such a person willfully refuses or fails on
30 grounds of religious belief to undertake any duty generally and uniformly

1 he was appointed and shall be eligible for re-appointment for a further term of
2 three years and thereafter he shall no longer be eligible for re-appointment.

3 (2) Members of the Council holding office as specified in paragraph 1
4 (1) of this Schedule, shall be paid remuneration or allowance in accordance
5 with rates specified from time to time by the National Council of Ministers.

6 (3) A member of the Council holding office as specified in paragraph
7 1 (1) of this Schedule may by notice in writing to the Minister resign his office.

8 2.-(1) Where a vacancy occurs in the membership of the Council, that
9 vacancy shall be filled by the appointment of a successor to hold office for the
10 remainder of the term of office of his predecessor; so however that the
11 successor shall represent the same interest as his predecessor.

12 (2) The Council may act notwithstanding any vacancy in its
13 membership or the absence of any member or that a person not entitled to do so
14 took part in its proceedings.

15 *Committees*

16 3.-(1) The Council may appoint one or more committees to which it
17 may delegate any of its functions.

18 (2) Without prejudice to the generality to sub-paragraph (1) of this
19 Schedule, the Council shall appoint the following committees, that is:

20 (a) the Appointments and Promotions Committee which shall without
21 prejudice to section 7 (4) of this Act:

22 (i) consist of a chairman to be appointed by the Rector from members
23 of the senior staff of the college and four other members who shall be appointed
24 by the Council;

25 (ii) be charged with the responsibility for making recommendations
26 to the Council on the appointment and promotion of the academic and senior
27 staff of the college and have a quorum of three members;

28 (b) the Junior Staff Appointments and Promotions Committee which
29 shall consist of a chairman and four other members to be appointed by the
30 Council and shall have the powers set out in sections 7 (5) and 14 of this Act;

1 (c) the Committee on Students' Affairs which shall consist of the
2 following members:

3 (i) a chairman who shall be appointed by the Rector from among
4 the senior employees of the college;

5 (ii) one member of the Council;

6 (iii) two members of the academic staff of the college; and

7 (iv) four students of the college, and the Committee on Students'
8 Affairs shall be charged with the duty of:

9 (i) considering any matter which relates to the welfare of students;

10 (ii) any other matter referred to it by either the Council or students
11 of the college;

12 (iii) any matter which the students wish to refer to the Council shall
13 be referred to the Committee on Student's Affairs in the first instance.

14 (3) No decision of a committee shall have effect unless it is
15 confirmed by the Council.

16 *Proceedings of the Council*

17 4.-(1) The Council shall meet for the conduct of business at such
18 times as the chairman of the Council may appoint but shall meet not less than
19 twice in a year.

20 (2) The chairman of the Council may at any time and shall at the
21 request in writing of not less than five members of the Council summon a
22 meeting of the Council.

23 (3) Particulars of the business to be transacted shall be circulated to
24 members with the notice of the meeting at least two weeks before the date of
25 the meeting.

26 5. Where the Council desires to obtain the advice of any person on
27 any particular matter, it may co-opt such person as a member for a meeting
28 whether or not expressly convened for the purpose of considering the
29 particular matter but no co-opted member shall be entitled to vote or shall
30 count towards quorum.

- 1 considered by the Council or a committee thereof, shall forthwith disclose
- 2 his interest to the Council and shall not vote on any question relating to such
- 3 contract or arrangement.

EXPLANATORY MEMORANDUM

This Bill seeks to establish the Federal College of Forestry Technology and Research, Birnin Gwari, Kaduna State to provide full-time courses in Forestry Technology and development to improve genetic resources of forest trees and ecosystem for economic development and Applied Science Management and other fields of studies and to make provisions for the general administration of the College.