

FEDERAL COLLEGE OF CROP SCIENCE AND FOOD TECHNOLOGY, LERE,
KADUNA STATE (EST. ETC.) BILL, 2020

ARRANGEMENT OF SECTIONS

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A BILL

FOR

AN ACT TO ESTABLISH THE FEDERAL COLLEGE OF CROP SCIENCE AND FOOD TECHNOLOGY, LERE, KADUNA STATE TO PROVIDE FULL-TIME COURSES IN CROP SCIENCE AND FOOD TECHNOLOGY, APPLIED SCIENCE, MANAGEMENT AND OTHER FIELDS OF STUDIES AND TO MAKE PROVISIONS FOR THE GENERAL ADMINISTRATION OF THE COLLEGE AND FOR RELATED MATTERS

Sponsored by Senator Suleiman Abdu Kwari

[] Commencement

ENACTED by the National Assembly of the Federal Republic of Nigeria as follows-

- | | |
|---|---|
| <p>1 1. There is hereby established the Federal College of Crop Science</p> <p>2 and Food Technology, Lere, Kaduna State specified in the Schedule to this</p> <p>3 Act (in this Act severally referred to as "the College") which shall have such</p> <p>4 powers and exercise such functions as are specified in this Act.</p> | <p>Establishment of the Federal College of Crop Science and Food Technology, Lere, Kaduna State</p> |
| <p>5 2.-(1) The functions of the College shall be-</p> <p>6 (a) to provide full-time or part-time courses of instruction and</p> <p>7 training-</p> <p>8 (i) in Crop Science and Food technology, applied science,</p> <p>9 commerce and management; and</p> <p>10 (ii) in such other fields of applied learning relevant to the needs of</p> <p>11 the development of Nigeria in the area of crop science and food technology,</p> <p>12 agricultural production and industrial distribution and for research in the</p> <p>13 development and adaptation of techniques/technologies as the Council may</p> <p>14 from time to time determine;</p> <p>15 (b) to arrange conferences, seminars and study groups relative to</p> <p>16 the fields of learning specified in paragraph (a) of this subsection (1);</p> <p>17 (c) to perform such other functions as in the opinion of the Council</p> | <p>Functions of Federal College of Crop Science and Food Technology, Lere, Kaduna State</p> |

Establishment
and Constitution
of the Council,
etc.

1 may serve to promote the objectives of the College.

2 (2) Nothing in this section shall preclude the government of a State or
3 any of its agencies from setting up a College similar to any College established
4 under this Act.

5 **3.-(1)** There shall be established for the College a Council (hereafter
6 in this Act referred to as "the Council") which shall be a body corporate with
7 perpetual succession and a common seal and may sue and be sued in its
8 corporate name.

9 (2) The Council shall consist of a Chairman and the following other
10 members, that is-

11 (a) one person to represent the College;

12 (b) one person to represent the Agricultural Society of Nigeria;

13 (c) one person to represent professional bodies whose disciplines are
14 taught at the College;

15 (d) one person selected from a Federal or State public utility statutory
16 corporation;

17 (e) one person of standing in the community where the College is
18 situate;

19 (f) the Provost of the College;

20 (g) one representative of the Minister charged with responsibility for
21 matters relating to College;

22 (h) one representative of the Permanent Secretary of the Ministry
23 charged with responsibility for matters relating to Agriculture;

24 (i) one representative of the academic board of the College;

25 (j) one representative of the State Commissioner of Education; and

26 (k) five other persons, at least one of whom shall be a woman, to be
27 selected each on his personal merit based on his contribution to either the
28 development of Agriculture, Food Science, technology or commerce or special
29 interest in technical education.

30 (3) The Chairman and members of the Council other than ex-officio

1 members shall be appointed by the President.

2 (4) The provisions set out in the Schedule to this Act shall apply in
3 relation to the Constitution of the Council and the other matters therein
4 specified.

5 4.-(1) The Minister of Education shall be the Visitor to the Visitation
6 College.

7 (2) The Visitor shall, not less than once in every five years, conduct
8 a visitation of the college or appoint a Visitation Panel, consisting of not less
9 than five experts, to conduct the visitation-

10 (a) for the purpose of evaluating the academic and administrative
11 performance of the College;

12 (b) for such other purpose or in respect of any other affairs of the
13 College as the Visitor may deem fit.

14 5.-(1) There shall be a Registrar to the College who shall be Registrar of the
15 responsible to the Provost for the day-to-day administration of the College College
16 and shall perform such other duties as the Councilor, as the case may be, the
17 Provost may from time-to-time require him to do.

18 (2) The Registrar shall be the Secretary to the Council, the
19 Academic Board and any committee of the Council and shall attend all the
20 meetings of those bodies unless excused for good reason by the Chairman of
21 the Council.

22 (3) In the absence of the Registrar, the Chairman of the Council
23 may, after consultation with the Provost, appoint a suitable person to act as
24 Secretary for any particular meeting of the Council.

25 (4) The Secretary to the Council or a person appointed to act under
26 subsection (3) of this section, shall not vote on any question before the
27 Councilor count towards a quorum unless he is so entitled as a member of
28 the Council.

29 6.-(1) A Registrar- Tenure of Office
of the Registrar

30 (a) shall hold office for a period of five years beginning from the

1 effective date of his appointment and on such terms and conditions as may be
2 specified in the letter of his appointment; and

3 (b) may be re-appointed for one further period of five years and no
4 more.

Functions of the
Council and its
Finance and
General Purposes
Committee

5 7.-(1) Subject to provision of this Act, the Council shall be the
6 governing body of the College and shall have responsibility for the general
7 management of the affairs of the College, and in particular, the control of the
8 property and finances of the College; and shall also have power to do anything
9 which in its opinion is calculated to facilitate the carrying out of the activities of
10 the College and promote its best interests.

11 (2) The Council may acquire and hold such movable or immovable
12 property as may be necessary or expedient for carrying into effect the
13 provisions of this Act, and for the same purpose may sell, lease, mortgage or
14 otherwise alienate or dispose of any property so acquired.

15 (3) The Council may enter into such contracts as may be necessary or
16 expedient for carrying into effect the provisions of this Act.

17 (4) The Minister may give to the Council directions of a general
18 character or relating generally to particular matters (but not any individual
19 person or case) with regard to the exercise by the Council of its functions and it
20 shall be the duty of the Council to comply with the directions.

21 (5) There shall be a committee of the Council, to be known as the
22 Finance and General Purposes Committee, which shall, subject to the
23 directions of the Council, exercise control over the property and expenditure of
24 the College and perform such other functions of the Council as the Council
25 may from time to time delegate to it.

26 (6) Provision shall be made by Statute with respect to the Constitution
27 of the Finance and General Purposes Committee.

28 (7) The Council shall ensure that proper accounts of the College are
29 kept and that the accounts of the College are audited annually by auditors
30 appointed by the Council from the list and in accordance with guidelines

1 supplied by the Auditor-General of the Federation; and that an annual report
2 is published by the College together with certified copies of the said
3 accounts as audited.

4 (8) Subject to this provisions of this Act, the Statutes, the Council
5 and the Finance and General Purposes Committee may each make rules for
6 the purpose of exercising any of their respective functions or of regulating
7 their own procedure.

8 (9) Rules made under subsection (8) of this Section by the Finance
9 and General Purposes Committee shall not come into force unless approved
10 by the Council; and in so far and to the extent that any rules so made by that
11 committee conflict with any directions given by the Council (whether
12 before or after the coming into force of the rules in question), the directions
13 of the Council shall prevail.

14 (10) There shall be paid to the members of the Council, of the
15 Finance and General Purposes Committee and of any other committee set up
16 by the Council respectively allowances in respect of traveling and other
17 reasonable expenses, at such rates as may from time to time be fixed by the
18 Council.

19 (11) The Council shall meet as and when necessary for the
20 performance of its functions under this Act, and shall meet at least three
21 times in every year.

22 (12) If requested in writing by any five members of the Council, the
23 Chairman shall within twenty-eight days after the receipt of such request
24 call a meeting of the Council; and the request shall specify the business to be
25 considered at the meeting and no business not so specified shall be
26 transacted at that meeting.

27 *Staff*

28 8.-(1) There shall be a Provost of the College ("the Provost") who
29 shall be appointed by the President in accordance with the provisions of this
30 section.

The Provost of
the College

- 1 (2) Where a vacancy occurs in the post of Provost, the Council shall-
- 2 (a) advertise the vacancy in a reputable journal or widely read
- 3 newspaper in Nigeria, specifying-
- 4 (i) the qualities of the person who may apply for the post; and
- 5 (ii) the terms and conditions of service applicable to the post, and
- 6 thereafter, draw up a short list of suitable candidates for consideration;
- 7 (b) constitute a Search Team consisting of-
- 8 (i) a member of the Council, not being a member of the Academic
- 9 Board, as Chairman;
- 10 (ii) two members of the Academic Board, not below the rank of Chief
- 11 Lecturer;
- 12 (iii) two members of the Academic Community of the college not
- 13 below the rank of Chief Lecturer, to be selected by Council, to identify and
- 14 draw up a short list of persons who are not likely to apply on their own volition
- 15 because they feel that it is not proper to do so.
- 16 (3) A Joint Council and Academic Board Selection Board consisting
- 17 of-
- 18 (a) the Chairman of the Council;
- 19 (b) two members of the Council not being members of the Academic
- 20 Board;
- 21 (c) two members of the Academic Board not below the rank of Chief
- 22 Lecturer, who were not members of the Search Team, shall consider the
- 23 candidates on the short list drawn up under subsection (2) of this section
- 24 through an examination of their curriculum vitae and interaction with them and
- 25 recommend, through the Council, three candidates for consideration.
- 26 (4) The President shall appoint, as Provost, one of the candidates
- 27 recommended to him under the provisions of subsection (3) of this section.
- 28 (5) Subject to this Act and the general control of the Council, the
- 29 Provost shall be the Chief Executive of the College and shall be charged with
- 30 responsibility for matters relating to the day-to-day management and

1 operations of the Polytechnic.

2 (6) The Provost-

3 (a) shall hold office for a period of four years beginning with the
4 effective date of his appointment and on such terms and conditions as may
5 be specified in his letter of appointment;

6 (b) may be re-appointed for a further period of four years and no
7 more.

8 **9.**-(1) There shall be for the College a Deputy Provost. Deputy Provost

9 (2) The Council shall appoint the Deputy Provost from among the
10 Chief Lecturers in the College in one of the following ways-

11 (a) from a list of three candidates, in order of preference,
12 submitted by the Provost; or

13 (b) on the recommendation of a Selection Board constituted under
14 this section; or

15 (c) on the nomination of the Provost.

16 (3) The Selection Board referred to in subsection (2) of this section
17 shall -

18 (a) consist of-

19 (i) the Chairman of the Council;

20 (ii) the Provost;

21 (iii) two members of the Council not being members of the
22 Academic Board;

23 (iv) two members of the Academic Board; and

24 (b) make such inquiries as it deems fit before making the
25 commendation required under that subsection.

26 (4) The Deputy Provost-

27 (a) shall assist the Provost in the performance of his functions;

28 (b) act in the place of the Provost when the post of Rector is vacant
29 or if the Provost is for any reason absent or unable to perform his functions as
30 Provost; and

1 (c) perform such other functions as the Provost may, from time to
2 time, assign to him.

3 (5) The Deputy Provost-

4 (a) shall hold office for a period of two years beginning from the
5 effective date of his appointment and on such terms and conditions as may be
6 specified in his letter of appointment; and

7 (b) may be re-appointed for one further period of two years and no
8 more.

Other Principal
Officers of the
College

9 **10.**-(1) There shall be for the College the following other Principal
10 Officers, that is-

11 (a) the Registrar under Sections 5 and 6 of this Act;

12 (b) the Bursar; and

13 (b) the College Librarian, who shall all be appointed by the Council
14 on the recommendation of the Selection Board constituted under Section 9
15 (2)(b) of this Act.

16 (2) The Bursar shall be the Chief Financial Officer of the College and
17 be responsible to the Provost for the day-to-day administration and control of
18 the financial affairs of the College.

19 (3) The College Librarian shall be responsible to the Rector for the
20 administration of the College library and the co-ordination of the library
21 services in the teaching units of the College.

22 (4) The Bursar or Librarian-

23 (a) shall hold office for a period of five years in the first instance and
24 on such terms and conditions as may be specified in his letter of appointment;

25 (b) may be re-appointed for a further period of five years and no more.

Resignation of
appointment of
Principal Officers

26 **11.** A principal officer may resign his appointment-

27 (a) in the case of the Provost, by notice to the Visitor;

28 (b) in any other case, by notice to the Council.

Selection Board
for other Principal
Officers

29 **12.**-(1) There shall be, for each College, a Selection Board which
30 shall consist of-

- 1 (a) the Chairman of the Council;
- 2 (b) the Rector;
- 3 (c) four members of the Council not being members of the
- 4 Academic Board;
- 5 (d) two members of the Academic Board.

6 (2) The functions and procedure and other matters relating to the

7 Selection Board constituted under subsection (1) of this Section shall be as

8 the Council may, from time-to-time, determine.

9 **13.**-(1) The Council may appoint such other persons to be

10 employees of the College as the Council may determine to assist the Provost

11 and the Principal Officers of the College in the performance of their

12 functions under this Act.

Other employees
of the College

13 (2) The power to appoint all other employees of the College shall

14 be exercised-

15 (a) in the case of senior employees, by the Council on the

16 recommendation of the Appointment and Promotions Committee set up

17 under the provisions of paragraph 3 (2) (a) of the Schedule to this Act;

18 (b) in the case of junior employees, by the Provost on the

19 recommendation of the Junior Staff Appointments and Promotions

20 Committee constituted under paragraph 3 (2) (b) of the Schedule to this Act.

21 (3) Subject to the provisions of this Act, the remuneration, tenure of

22 office and conditions of service of the employees of the Council shall be

23 determined by the Council in consultation with the Federal Civil Service

24 Commission.

25 **14.**-(1) The Federal Civil Service Commission may by order

26 published in the Federal Gazette declare the office of the Provost or any

27 other person employed by the Council to be a pensionable office for the

28 purposes of the Pensions Act.

Application of
the Pensions Act

29 (2) Nothing in the provisions of subsection (1) of this Section shall

30 prevent the appointment of any person to any office on terms which preclude

1 the grant of a pension or gratuity in respect of service in that office.

2 Establishment of the Academic Board

The Academic Board

3 **15.**-(1) There shall be established for the Polytechnic a board to be
4 known as the Academic Board which shall consist of the following members-

5 (a) the Provost of the College, as the Chairman;

6 (b) the Deputy-Provost of the College;

7 (c) all Heads of Departments;

8 (d) the College Librarian; and

9 (e) not more than two members of the Academic Staff, other than
10 Heads of Departments, who may be appointed by the Academic Board.

11 (2) The Academic Board shall be responsible for-

12 (a) the direction and management of academic matters of the College
13 including the regulation of admission of students, the award of certificates and
14 diplomas, scholarships, prizes and other academic distinctions;

15 (b) the making to the Council of such periodic reports on such
16 academic matter as the Academic Board may think fit or as the Council may
17 from time-to-time direct; and

18 (c) the discharge of any other functions which the Council may
19 delegate to it.

20 *Tenure of Office*

Removal from
office of Members
of the Council
and the Provost

21 **16.**-(1) If it appears to the Council that a member of the Council
22 (other than an ex-officio member) or the Provost should be removed from
23 office on the ground of misconduct or inability to perform the functions of his
24 office, the Council shall make a recommendation to that effect to the President,
25 and if the President, after making such inquiries as he considers necessary,
26 approves the recommendation, the President, shall, in writing, declare the
27 office of such member vacant.

28 (2) The President may remove any member of the Council if he is
29 satisfied that it is not in the public interest or in the interest of the College that
30 such member should continue as a member of the Council.

1 17.-(1) If it appears to the Council that there are reasons for
2 believing that any person employed as a member of the academic,
3 administrative or technical staff of the College, other than the Provost,
4 should be removed from office on the ground of misconduct or inability to
5 perform the functions of his office, the Council shall-

Removal and
discipline of
Academic,
Administrative
and Technical
Staff

6 (a) give notice of those reasons to the person in question;

7 (b) afford him an opportunity of making representations in person
8 on the matter to the Council; and

9 (c) if he or any three members of the Council so request within the
10 period of one month beginning with the date of the notice, make
11 arrangements-

12 (i) if he is an academic staff, for a joint committee of the Council
13 and the Academic Board to investigate the matter and to report on it to the
14 Council; or

15 (ii) for a committee of the Council to investigate the matter, where
16 it relates to any other member of the staff of the College and to report on it to
17 the Council; and

18 (iii) for the person in question to be afforded an opportunity of
19 appearing before and being heard by the investigating committee with
20 respect to the matter, and if the Council, after considering the report of the
21 investigating committee, is satisfied that the person in question should be
22 removed as aforesaid, the Council may so remove him by an instrument in
23 writing signed on the directions of the Council.

24 (2) The Provost may, in a case of misconduct by a member of the
25 staff which in the opinion of the Rector is prejudicial to the interests of the
26 College, suspend such member and any such suspension shall forthwith be
27 reported to the Council.

28 (3) For good cause, any member of staff may be suspended from
29 office or his appointment may be terminated by the Council, and for the
30 purpose of this subsection, "good cause" means-

1 (a) any physical or mental incapacity which the Council, after
2 obtaining medical advice, considers to be such as to render the person
3 concerned unfit for the discharge of the functions of his office; or

4 (b) any physical or mental incapacity which the Council, after
5 obtaining medical advice, considers to be such as to render the person
6 concerned unfit to continue to hold his office; or

7 (c) conduct of a scandalous or other disgraceful nature which the
8 Council considers to be such as to render the person concerned unfit to
9 continue to hold his office; or

10 (d) conduct which the Council considers to be such as to constitute
11 failure or inability of the person concerned to discharge the functions of his
12 office or to comply with the terms and conditions of his service.

13 (4) Any person suspended pursuant to subsection (2) or (3) of this
14 section, shall be placed on half pay and the Council shall before the expiration
15 of the period of three months after the date of such suspension consider the case
16 against that person and come to a decision as to-

17 (a) whether to continue such person's, suspension and if so on what
18 terms (including the proportion of his emoluments to be paid to him);

19 (b) whether to reinstate such person, in which case the Council shall
20 restore his full emoluments to him with effect from the date of suspension;

21 (c) whether to terminate the appointment of the person in question, in
22 which case such a person, will not be entitled to the proportion of his
23 emoluments withheld during the period of suspension; or

24 (d) whether to take such lesser disciplinary action against such person
25 (including the restoration of such proportion of his emoluments that might
26 have been withheld) as the Council may determine, and in any case where the
27 Council, pursuant to this section, decides to continue a person's suspension or
28 decides to take further disciplinary action against a person, the Council shall
29 before the expiration of a period of three months from such decision come to a
30 final determination in respect of the case concerning any such person.

1 (5) It shall be the duty of the person by whom an instrument of
2 removal is signed in pursuance of subsection (1) of this section, to use his
3 best endeavours to cause a copy of the instrument to be served as soon as
4 reasonably practicable on the person to whom it relates.

5 (6) Nothing in the foregoing provisions of this section shall prevent
6 the Council from making such regulations for the discipline of other
7 categories of staff and workers of the Polytechnic as it may think fit.

8 *Discipline*

9 **18.-(1)** Subject to the provisions of this section, where it appears to
10 the Provost that any student of the College has been guilty of misconduct,
11 the Provost may, without prejudice to any other disciplinary powers
12 conferred on him by this Act or regulations made hereunder direct-

Discipline of
Students

13 (a) that the student shall not during such period as may be specified
14 in the direction, participate in such activities of the College, or make use of
15 such facilities of the College, as he may specify; or

16 (b) that the activities of the student shall, during such period as may
17 be specified in the directions, be restricted in such manner as may be so
18 specified; or

19 (c) that the student be suspended for such period as may be
20 specified in the directions; or

21 (d) that the student be expelled from the College.

22 (2) Where there is temporarily no Provost or where the Provost
23 refuses to apply any disciplinary measures, the Council, either directly or
24 through some other staff, may apply such disciplinary actions as are
25 specified in subsection (1) of this section to any student of the College who
26 is guilty of misconduct.

27 (3) Where a direction is given under subsection (1) (c) or (d) of this
28 section in respect of any student, the student may, within a period of 21 days
29 from the date of the letter communicating the decision to him, appeal from
30 the direction to the Council; and where such an appeal is brought, the

1 Council shall, after causing such inquiry to be made in the matter as the Council
2 considers just, either confirm or set aside the direction or modify it in such
3 manner as the Council may think fit.

4 (4) The fact that an appeal from a direction is brought in pursuance of
5 subsection (3) of this section shall not affect the operation of the direction while
6 the appeal is pending.

7 (5) The Provost may delegate his power under this section to a
8 disciplinary committee consisting of such members of the College as he may
9 nominate.

10 (6) Nothing in this section shall be construed as preventing the
11 restriction or termination of a student's activities at the College otherwise than
12 on the ground of misconduct.

13 (7) It is hereby declared that a direction under subsection (1) (a) of
14 this section may be combined with a direction under subsection (1) (b) of this
15 section.

16 (8) In all cases under this section, the decision of the Council shall be
17 final.

Discipline of
Junior Staff

18 **19.**-(1) If any junior staff is accused of misconduct or inefficiency, the
19 Provost may suspend him for not more than three months and forthwith shall
20 direct the Junior Staff Appointments and Promotions Committee-

21 (a) to consider the case; and

22 (b) to make recommendations as to the appropriate action to be taken
23 by the Rector.

24 (2) In all cases under this section, the officer shall be informed of the
25 charge against him and shall be given reasonable opportunity to defend
26 himself.

27 (3) The Provost may, after considering the recommendation made
28 pursuant to subsection (1) (b) of this section, dismiss, terminate, retire or
29 down-grade the officer concerned.

30 (4) Any person aggrieved by the Rector's decision under subsection

1 (3) of this section, may within a period of 21 days from the date of
2 the letter communicating the decision to him, address a petition to the
3 Council to reconsider his case and the Council's decision thereon shall be
4 final.

5 (5) In any case of gross misconduct on the part of a Junior Staff, the
6 Provost shall forthwith suspend him and thereafter refer the matter to the
7 Junior Staff Appointments and Promotions Committee to be dealt with
8 according to the foregoing provision of this section.

9 *Financial Provisions*

10 **20.**-(1) Each Council shall keep proper accounts and proper Audits of Accounts
11 records in relation thereto and shall cause to be prepared, not later than 1st
12 October in each financial year, an estimate of its revenue and expenditure for
13 the ensuing financial year and when prepared, the estimate shall be
14 submitted to the National Board for Technical Education for approval.

15 (2) At the end of each financial year but not later than 30th June the
16 Council shall cause to be prepared a statement of its income and expenditure
17 during the previous financial year.

18 (3) The statement of accounts referred to in subsection (2) of this
19 section shall, when certified by the Provost, be audited by a firm of auditors
20 appointed from the list and in accordance with the guidelines supplied by the
21 Auditor-General of the Federation and shall be published in the annual
22 report of the College.

23 **21.** The funds of the Council shall include-

Funds of the
Council

24 (a) fees charged by and payable to the Council in respect of
25 students;

26 (b) any other amounts due to or recoverable by the Council;

27 (c) revenue from time to time accruing to the Council from the
28 Federal Government by way of subvention, Appropriation Act,
29 Supplementary Appropriation Act, grant-in-aid, endowment or otherwise
30 howsoever;

	1	(d) donations and legacies accruing to the Council from any source
	2	for the special purpose of the Council.
Donations for particular purposes	3	22. -(1) Donations of money to be applied to any particular purpose
	4	shall be placed to the credit of a special reserve account approved by the
	5	Council until such time as they may be expended in fulfillment of such
	6	purpose.
	7	(2) No Council shall be obliged to accept a donation for a particular
	8	purpose unless it approves of the terms and conditions attached to such
	9	donation.
Payment into Bank	10	23. All sums of money received on account of the Council shall be
	11	paid into the bank for the credit of the Council as may be approved by the
	12	Council.
Annual Report	13	24. The Council shall on or before 31 December in each year prepare
	14	and submit to the President through the Minister, a report of the activities
	15	during the preceding financial year and shall include in the report, the audited
	16	accounts of the Polytechnic in respect of that financial year and the auditors'
	17	comments on the account.
	18	<i>Miscellaneous and Supplemental</i>
Power to make Bye-laws	19	25. -(1) The Council may make bye-laws relating to any matter within
	20	its competence under this Act other than matters for which provision is to be
	21	made by standing orders pursuant to paragraph 7 of the Schedule to this Act.
	22	(2) All such bye-laws shall be in writing and shall come into force
	23	when sealed with the seal of the Council unless some other date for their
	24	commencement is prescribed therein.
	25	(3) Nothing in subsection (2) of this Section, shall make it obligatory
	26	for the Council to publish any of the said bye-laws in the Federal Gazette but
	27	the Council shall bring such bye-laws to the notice of all affected thereby.
Exclusion of discrimination on account of race, religion, etc.	28	26. No person shall be required to satisfy requirements as to any of the
	29	following matters, that is to say race (including ethnic grouping), sex, place of
	30	birth or of the family origin or religious or political persuasion or as a condition

1 of becoming or continuing to be a student at the College or as a holder of any
2 certificate of the College, or of any appointment or employment at the
3 College, or a member of any body established by virtue of this Act; and no
4 person shall be subjected to any disadvantage or accorded any advantage in
5 relation to the College by reference to any of those matters:

6 Provided that, nothing in this section shall be construed as
7 preventing the polytechnic from imposing any disability or restriction on
8 any of the aforementioned persons where such a person willfully refuses or
9 fails on grounds of religious belief to undertake any duty generally and
10 uniformly imposed on all such persons or any group of them which duty,
11 having regard to its nature and the special circumstances pertaining thereto
12 is, in the opinion of the College, reasonably justifiable in the national
13 interest.

14 **27.** Subject to the provisions of paragraph 6 (2) of the Second
15 Schedule to this Act and any standing orders or bye-law made under this Act,
16 the quorum and procedure of any body of persons established by this Act
17 shall be such as may be determined by that body.

Quorum and
procedure of bodies
established under
this Act

18 **28.** In this Act, unless the context otherwise requires-
19 "The Academic Board" means the board established under Section 15 of this
20 Act;
21 "The Appointments and Promotions Committee" means a body by that
22 name established under paragraph 3 (2) (a) of the Schedule to this Act;
23 "College" means the respective College set up under Section 1 of this Act;
24 "The Junior Staff Appointments and Promotion Committee" means a body
25 by that name set up under paragraph 3 (2) (b) of the Schedule to this Act;
26 "The Minister" means the Minister charged with responsibility for matters
27 relating to technical education;
28 "The Registrar" means the Registrar of the College appointed under Section
29 5 of this Act.

Interpretation

1 Schedule, the Council shall appoint the following committees, that is-

2 (a) the Appointments and Promotions Committee which shall
3 without prejudice to Section 13 (2) (a) of this Act-

4 (i) consist of a Chairman to be appointed by the Provost from
5 members of the Senior Staff of the College and four other members who
6 shall be appointed by the Council;

7 (ii) be charged with the responsibility for making
8 recommendations to the Council on the appointment and promotion of the
9 academic and Senior Staff of the College and have a quorum of three
10 members;

11 (b) the Junior Staff Appointments and Promotions Committee
12 which shall consist of a chairman and four other members to be appointed by
13 the Council and shall have the powers set out in Sections 13 (2) (b) of this
14 Act;

15 (c) the Committee on Students' Affairs which shall consist of the
16 following members-

17 (i) a Chairman who shall be appointed by the Provost from among
18 the senior employees of the College;

19 (ii) one member of the Council;

20 (iii) two members of the Academic Staff of the College; and

21 (iv) four students of the College, and the Committee on Students'
22 Affairs shall be charged with the duty of-

23 (i) considering any matter which relates to the welfare of students;

24 (ii) any other matter referred to it by either the Council or students
25 of the College;

26 (iii) any matter which the students wish to refer to the Council shall
27 be referred to the Committee on Students' Affairs in the first instance.

28 (3) No decision of a committee shall have effect unless it is
29 confirmed by the Council.

1 *Proceedings of the Council*

2 4.-(1) The Council shall meet for the conduct of business at such times
3 as the Chairman of the Council may appoint but shall meet not less than twice
4 in a year.

5 (2) The Chairman of the Council may at any time and shall at the
6 request in writing of not less than five members of the Council summon a
7 meeting of the Council.

8 (3) Particulars of the business to be transacted shall be circulated to
9 members with the notice of the meeting at least two weeks before the date of the
10 meeting.

11 5. Where the Council desires to obtain the advice of any person on any
12 particular matter, it may co-opt such person as a member for a meeting whether
13 or not expressly convened for the purpose of considering the particular matter
14 but no co-opted member shall be entitled to vote or shall count towards
15 quorum.

16 6.-(1) Every question put before the Council at a meeting shall be
17 decided by a simple majority of the members present and voting.

18 (2) Seven members shall form a quorum at any meeting of the
19 Council.

20 (3) The Chairman shall, at any meeting of the Council, have a vote
21 and, in the case of an equality of votes, may exercise a casting vote.

22 7. Subject as aforesaid, the Council may make standing orders with
23 respect to the holding of meetings, the nature of notices to be given, the
24 proceedings thereat, the keeping of minutes of such proceedings and the
25 custody and production for inspection of such minutes.

26 8. If the Chairman of the Council is absent from a meeting of the
27 Council, the members present shall elect one of their number to act as
28 Chairman for the purposes of that meeting.

29 *Miscellaneous*

30 9. Any contract or instrument which if entered into by a person not

1 being a body corporate would not be required to be under seal, may in like
2 manner be entered into or executed on behalf of the Council by any person
3 generally or specifically authorised by it for that purpose.

4 10.-(1) The common seal of the Council shall not be used or affixed
5 to any document except in pursuance of a resolution duly passed at a
6 properly constituted meeting of the Council and recorded in the minutes of
7 such meeting.

8 (2) The fixing of the seal of the Council shall be authenticated by
9 the signature of the Chairman of the Council and some other member
10 authorised generally or specifically by the Council to act for that purpose.

11 (3) Any document purporting to be a document duly executed
12 under the seal of the Council shall be received in evidence and shall, unless
13 the contrary is proved, be deemed to be so executed.

14 11. Any member of the Council or a committee thereof who has a
15 personal interest in any contract or arrangement entered into or proposed to
16 be considered by the Council or a committee thereof, shall forthwith disclose
17 his interest to the Council and shall not vote on any question relating to such
18 contract or arrangement.

EXPLANATORY MEMORANDUM

This Bill seeks to establish the Federal College of Crop Science and Food Technology, Lere, Kaduna State to provide full-time courses in crop science and Food Technology, applied science, management and other fields of studies and to make provisions for the General Administration of the College.