

NATIONAL INSTITUTE FOR POLICE STUDIES  
(ESTABLISHMENT) BILL, 2020  
ARRANGEMENT OF SECTIONS

*Section:*

PART I - ESTABLISHMENT AND OBJECTIVES OF THE INSTITUTE

1. Establishment of National Institute for Police Studies
2. Objectives of the Institute

PART II - FUNCTIONS AND POWERS OF THE INSTITUTE

3. Functions and powers of the Institute

PART III - ESTABLISHMENT, COMPOSITION AND FUNCTIONS OF  
THE BOARD

4. Establishment, composition and functions of the Board.

PART IV - STAFF OF THE INSTITUTE

5. Appointment and functions of the Director General
  6. Functions of the Director General
  7. Delegated powers
  8. Incidental powers
  9. Appointment and functions of Directors
  10. Appointment of deputy directors and other staff of the Institute
  11. Staff regulations
  12. Pensions gratuities and other benefits
  13. Appointment and functions of Directing Staff
  14. Appointment and functions of Dean of the Institute
  15. Fund of the Institute
  16. Power to accept gifts
  17. Power to borrow
  18. Investment
  19. Audit
  20. Annual estimates, accounts and annual reports
  21. Endowment
  22. Seal and Instrument of authority of the Institute
  23. Interpretation
  24. Citation
- Schedule



# A BILL

## FOR

AN ACT TO PROVIDE FOR ESTABLISHMENT OF THE NATIONAL INSTITUTE FOR POLICE STUDIES, FOR THE ADMINISTRATION AND MANAGEMENT OF THE INSTITUTE AND DETERMINING THE STANDARD OF KNOWLEDGE AND SKILLS TO BE ACQUIRED BY THE PERSONNEL OF THE INSTITUTE; AND FOR RELATED MATTERS

*Sponsored by Hon. Yusuf Adamu Gagdi*

[ ] Commencement

ENACTED by the National Assembly of the Federal Republic of Nigeria:

- 1 PART I - ESTABLISHMENT AND OBJECTIVES OF THE INSTITUTE
- 2 1.-(1) There is established the National Institute for Police Studies
- 3 (in this Act referred to as "the Institute").
- 4 (2) The Institute:
- 5 (a) is a body corporate with perpetual succession and a common
- 6 seal;
- 7 (b) may sue and be sued in its corporate name; and
- 8 (c) may acquire, hold or dispose of property whether moveable or
- 9 immoveable.
- 10 2. The objectives of the Institute are to:
- 11 (a) be a leading centre for the provision of competence and
- 12 enhanced training for middle and top level managers of security in order to
- 13 advance the best practices in conflict prevention, mitigation and resolution;
- 14 (b) contribute uniquely and viably, to the promotion of inter-
- 15 service, inter-agency and international cooperation, collaboration and
- 16 harmony among intelligence, security and law enforcement agencies locally
- 17 and globally in order to achieve national security, regional and global peace;
- 18 (c) serve as a critical centre for research and dialogue where

Establishment of National Institute for Police Studies

Objectives of the Institute

1 distinguished academics, policy initiators and implementers meet to cross-  
2 fertilise ideas on national and global security issues;

3 (d) add critical balance and objectivity by providing timely, empirical  
4 research and contextual analysis of relevant security issues to policy makers,  
5 area specialists, advocacy groups, and the media;

6 (e) provide senior level security and law enforcement personnel with  
7 the skills and capability for strategic management;

8 (f) provide strategic and critical security training for key public  
9 officials from within Nigeria and requesting nations;

10 (g) award the certificate of fellow of security institute (fsi) to the  
11 Institute's executive intelligence management course participants;

12 (h) be a center for the award of the postgraduate diploma and degree in  
13 the field of intelligence and security management;

14 (i) collaborate with universities or similar institutions which share its  
15 objective in the achievement of global peace; and

16 (j) promote or undertake any other activity not inconsistent with this  
17 Act and is calculated to help achieve the objectives of the Institute.

## 18 PART II - FUNCTIONS AND POWERS OF THE INSTITUTE

Functions and  
powers of the  
Institute

19 **3.** The Institute shall have powers to:

20 (a) conduct courses for middle and top level policy makers and  
21 executors drawn mainly from the security and law enforcement agencies  
22 (national and global) including civilians from related institutions to broaden  
23 their security outlook and mainstream human security perspectives into public  
24 policy processes in order to influence and guide decision makers within Africa  
25 and beyond;

26 (b) enter into collaborative ventures, affiliate with and establish  
27 linkages with other Institutions within or outside Nigeria for the purpose of  
28 building capacity in the Institute;

29 (c) participate in, initiate, and contribute to any research, formulae,  
30 skill and or technique that will enhance national, global peace and security;

1 (d) receive endowments, donations including professional chairs  
2 from interested and philanthropic individuals or organisations who share the  
3 Institute's peace and security objectives;

4 (e) elevate deserving Ph.D holders to the rank of Professors in their  
5 respective areas of specialisation;

6 (f) develop and mount programs on all activities which shall  
7 promote excellence in the Institute;

8 (g) conduct other action oriented programmes on ad-hoc or regular  
9 top level security and law enforcement and risk managers of the rank of  
10 Directors (or its equivalent in the military and law enforcement services)  
11 with a view to promoting understanding and exchange of views, ideas and  
12 experience on security, defence and law enforcement matters;

13 (h) disseminate, by way of publication of books, briefings, policy  
14 papers, occasional papers, situation reports, consultations, monographs  
15 conferences, lectures, web-based publications, expert workshops, seminars,  
16 policy briefs, situation reports, roundtable discussions, training materials,  
17 courses, lectures, technical assistance, subject to internal quality control  
18 process regulated by the Board;

19 (i) award certificates on completion of courses which shall  
20 authorise a participant, upon successful completion of the program, to use  
21 the designated title of 'Fellow Institute of Police Studies' ('fips');

22 (j) withdraw participants who, by their academic or moral conduct,  
23 the Board in its judgment, considers unworthy of the award of fellowship of  
24 the Institute;

25 (k) affiliate with credible and relevant universities on programs  
26 leading to the award of Masters and Ph.D Degrees to qualified participants;  
27 and

28 (l) regulate and guide courses and training certificates awarded at  
29 the Police Academy or Centres or any other institution affiliated to the  
30 Institute;

1 (m) to host a functional website and other globally recognised media  
2 of research and dissemination of knowledge on intelligence, peace and security  
3 as approved by the Board;

4 (n) provide for a functional Public Relations Department that may  
5 promote its objectives, enhance collaboration and understanding, promote  
6 partnership and mutual assistance among similar institutes or organs; and

7 (o) promote or undertake any other activity which, in the opinion of  
8 the Board, is calculated to help achieve the functions of the Institute.

9 (2) Nigerian Police is the leading institute in research into types,  
10 trends, patterns, methodology and typologies into criminal behaviour, criminal  
11 activities, modus operandi, psycho-analysis, profiling of criminals affecting  
12 the internal security of Nigeria.

13 (3) In addition to any other area of security interest, the Institute shall  
14 focus on terrorism, insurgency, subversion, espionage and sabotage as basic  
15 threats to Nigeria's internal security.

16 PART III - ESTABLISHMENT, COMPOSITION AND FUNCTIONS OF THE  
17 BOARD OF THE INSTITUTE

Establishment,  
composition  
and functions  
of the Board

18 4.-(1) There is established the National Institute for Police Studies  
19 Board (in this Act referred to as "the Board").

20 (2) The Board shall consist of:

21 (a) a retired Inspector General of Police as chairman;

22 (b) Inspector General of Police;

23 (c) Permanent Secretary, Ministry of Police Affairs;

24 (d) Director General, National Institute for Policy and Strategic Studies;

25 (e) Director General of the Institute; and

26 (f) Director of Administration who is the Institute's Secretary as the  
27 Secretary of the Board.

28 (3) The Board shall have powers to:

29 (a) determine the mission, vision and purpose of the Institute:

30 (b) formulate policies and set targets for the Institute;

- 1 (c) determine and monitor programmes to be run by the Institute;
- 2 (d) select candidates and institutions for course participation at the  
3 Institute;
- 4 (e) determine and approve budgets, estimates and investment plans  
5 of the Institute;
- 6 (f) determine appropriate fees payable by external participants;
- 7 (g) set out guidelines for admission, criteria and requirements for  
8 all courses and programs run by the Institute;
- 9 (h) approve the curricula of the Institute;
- 10 (i) consider and approve the appointment of the Director General  
11 of the Institute upon recommendation of the Inspector General of Police  
12 Nigerian Police;
- 13 (j) serve as the appellate body on disciplinary matters affecting  
14 staff of the Institute on grade level 8 and above;
- 15 (k) periodically review the performance of the Institute;
- 16 (l) guide the establishment of organisational structures and  
17 committees, and define their duties; and
- 18 (m) fix the salary of the Director General equivalent to that of a  
19 University Vice-Chancellor.
- 20 (4) The decision of the Board on all matters pertaining to training,  
21 assessment and certification, award of fellowship and withdrawal of  
22 participants is final.

23 (5) The supplementary provisions set out in the Schedule to this  
24 Act shall have effect with respect to the proceedings of the Board.

25 PART IV - STAFF OF THE INSTITUTE

26 5.-(1) The Board shall, on the recommendation of the Inspector  
27 General of Police of the Director General, Nigerian Police appoint for the  
28 Institute a serving officer from the Nigerian Police as the Director General  
29 of the Institute.

30 (2) The Director General shall hold office for a term of two years in

Appointment  
and functions

	1	the first instance and may be re-appointed for a further term of two years and no
	2	more.
Functions of the Director-General	3	<b>6.</b> The Director General shall:
	4	(a) authorise programs and plans to give effect to policies approved
	5	by the Board subject to all or any of the powers in this section as may be
	6	delegated to him by the Board;
	7	(b) exercise executive control over the staff of the Institute;
	8	(c) supervise the accounts and records as the Chief Accounting
	9	Officer of the Institute;
	10	(d) be responsible to the Board for the management of the affairs of
	11	the Institute;
	12	(e) interpret policies and ancillary matters to other staff of the
	13	Institute; and
	14	(f) ensure that the Institute attains and maintains a high academic
	15	standard of excellence.
Delegated powers	16	<b>7.</b> The fact that a power has been delegated to the Director General
	17	under this Act does not preclude the Board from exercising the same power in
	18	special cases.
Incidental powers	19	<b>8.</b> Nothing in this Act is deemed to preclude the Nigerian Police from
	20	exercising any power of command over the Director General of the Institute.
Appointment and functions of Directors	21	<b>9.</b> The Board shall appoint the Directors of the Institute:
	22	(a) The Director of Studies who is responsible to the various Deans of
	23	Studies for organising and conducting the courses and other studies undertaken
	24	by the Institute;
	25	(b) Director of Administration and Finance who is responsible to the
	26	Director General of the Institute for the administration and finance of the
	27	Institute;
	28	(c) Director of Research, Estimates and Library Services who is
	29	responsible to the Director General of the Institute for coordinating the
	30	research staff and research projects of the Institute, the collation and



1 publication of research materials, and the provision and maintenance of a  
2 standardised library service and the organogram of the Research,  
3 Establishment and Library Services Department;; and

4 (d) Director Special Duties who is responsible to the Director  
5 General of the Institute for coordinating and supervising the conduct of the  
6 Executive Policing Management Course and liaises between the Institute  
7 and Ministries, Departments and Agencies (MDAs) amongst others.

8 **10.**-(1) The Board shall appoint a Deputy Director for:

9 (a) the Academic Departments of the Institute;

10 (b) each Department in the Institute;

11 (c) office of the Director of the Institute; and

12 (d) office of the various Deans of the Institute.

13 (2) The Board may appoint such other staff as may be required for  
14 the purposes of the efficient performance of the functions conferred on the  
15 Institute.

16 (3) The Institute may, with the approval of the Board, second  
17 officers from government security or law enforcement agencies or such  
18 private or public service as it may deem necessary to assist the Institute in  
19 the performance of its functions under this Act.

20 (4) The staff of the Institute appointed under subsections (2) and  
21 (3) are appointed upon such terms and conditions as the Institute may, after  
22 consultation with the Nigerian Police, determine.

23 **11.**-(1) The Institute may make staff regulations relating generally  
24 to the conditions of service of employees of the Institute and the regulations  
25 may provide for:

26 (a) the appointment, promotion and disciplinary control (including  
27 dismissal) of employees of the Institute; and

28 (b) appeals by such employees against dismissal or other  
29 disciplinary measures which is guided by the regulations or any instrument  
30 relating to the conditions of service of officers of the Nigerian Police with

Appointment of  
Deputy Directors  
and other staff of  
the Institute

Staff regulations

1 any modifications as may be necessary, to the employees of the Institute.

2 (2) The regulations made under subsection (1) shall not have effect  
3 until approved by the Board and, when so approved, the regulations may be  
4 published in the Federal Government Gazette and the Board shall cause them  
5 to be brought to the notice of all affected persons in such manner as it may  
6 determine.

Pensions gratuities  
and other benefits  
Cap. No, 4, 2014

7 **12.** Service in the Institute shall be public service for the purpose of  
8 the Pensions Reform Act, with the exception of those on secondment and  
9 accordingly, officers and other persons employed in the Institute are, in respect  
10 of their service in the Institute, be entitled to pension, gratuities and other  
11 retirement benefits as are prescribed under that Act and nothing in this Act  
12 prevents the appointment of a person to any office on terms which preclude the  
13 grant of a pension or gratuity in respect of that office.

Appointment  
and functions  
of directing staff

14 **13.**-(1) The Board shall appoint a Directing Staff (DS) of the Institute  
15 for a term not exceeding two years.

16 (2) The Directing Staff is responsible to the Director of Studies for  
17 supervising and guiding the academic programme of course participants,  
18 preside in syndicate discussions, lead in study tours and any other duty as may  
19 be assigned by the Director of Studies.

Appointment  
and functions  
of Dean of the  
Institute

20 **14.**-(1) There shall be appointed for the Institute a retired  
21 Ambassador, security intelligence experts or Vice-Chancellors with vast  
22 intelligence in security risk management, conflict resolution and human  
23 security to be known as the Dean within the Institute.

24 (2) The Board shall, on the recommendation of the Inspector General  
25 of Police Nigerian Police, appoint the Dean of the Institute.

26 (3) The Dean of the Institute shall hold office on such terms and  
27 conditions as may be specified in his letter of appointment as may be  
28 determined by the Board with the approval of the Management of the Nigerian  
29 Police, but the aggregate of his tenure as Dean of the Institute shall not exceed  
30 eight years.

1 (4) The Dean, in addition to deputising for the Director General of  
2 the Institute, is responsible for:

3 (a) organising and conducting the courses, studies and programs  
4 undertaken in their respective areas of specialisation by the Institute;

5 (b) the collation and publication of course materials and other  
6 publications relating thereto;

7 (c) advisory role to the Board in the recruitment of credible and  
8 reputable civilian academic staff; and

9 (d) any other assignment that the Board and Director of the  
10 Institute may from time to time deem necessary for the achievement of the  
11 objectives of the Institute.

12 PART V - FINANCIAL PROVISIONS

13 **15.**-(1) The Institute shall establish and maintain a fund (in this Act  
14 referred to as "the Fund") from which shall be defrayed all expenditure  
15 reasonably incurred by the Institute.

Fund of the  
Institute

16 (2) There shall be paid and credited to the Fund:

17 (a) money as may in each year be approved by the National  
18 Assembly for the purpose of the activities of the Institute;

19 (b) grants as is provided by the Tertiary Education Trust Fund,  
20 notwithstanding anything contained in any other law;

21 (c) all sums charged for services rendered by the Institute;

22 (d) all other sums that may accrue to the Institute from any other  
23 source, including gifts referred to in section 16.

24 **16.** The Institute may accept gifts of land, money or other property,  
25 within or outside Nigeria, upon such terms and conditions, if any, as may be  
26 specified by the person or organisation making the gift provided that the  
27 terms and conditions are not contrary to the objectives and functions of the  
28 Institute under this Act nor inimical to national interests.

Power to accept  
gifts

29 **17.** The Institute may, subject to the approval of the Board, with  
30 the consent or general authority given by the Federal Government, borrow

Power to borrow

	1	by way of loan, from any lawful source, money required by the Institute for
	2	meeting its obligations and performing its functions under this Act, but where
	3	the sum or the aggregate of the sums involved at any one time does not exceed
	4	N5,000,000.00, no such consent or authority is required.
Investment t	5	<b>18.</b> The Institute may, subject to the approval of the Board, invest any
	6	surplus funds of the Institute in such securities as may be approved by the
	7	Management of the Nigerian Police and the Federal Government.
Audit	8	<b>19.</b> The Institute shall keep proper accounts in a form, which
	9	conforms to accepted commercial standards of its receipt, payments, assets and
	10	liabilities and shall submit the accounts annually for auditing by a qualified
	11	auditor appointed from the list of auditors and in accordance with the
	12	guidelines supplied by the Auditor-General for the Federation.
Annual estimates, accounts and annual reports	13	<b>20.</b> -(1) The Institute shall, not later than 30th September of each year,
	14	submit to National Assembly a report on its activities during the immediate
	15	presiding year, the audited account of the Institute.
	16	(2) The Board shall cause to be kept proper accounts and the records
	17	and shall be audited as provided under section 19.
	18	(3) The Institute shall cause to be prepared an estimate of the
	19	expenditure and income of the Institute during the succeeding financial year to
	20	be submitted to the National Assembly.
Endowment	21	<b>21.</b> The Institute may endow in intelligence, security or other fields
	22	within its objective in any university if it will enhance peace and security
	23	studies, research or implementation.
	24	PART VI - MISCELLANEOUS
Seal and Instrument of authority of the Institute	25	<b>22.</b> The fixing of the seal of the Institute shall be authenticated by the
	26	signature of the Director General of the Institute or such other person
	27	authorised generally or specifically by the Director General to act for the
	28	purpose.
Interpretation	29	<b>23.</b> In this Act:
	30	"Board" means Board of the Institute established under section 4 of this Act;

1 "Director General" means Director General of the Institute appointed under  
2 section 5 of this Act;

3 "Inspector General of Police" means Inspector General of Police, Nigerian  
4 Polices; "EPMC" means Executive Policing Management Course; "fnips"  
5 means Fellow Institute of Police Studies;

6 "Institute" means National Institute for Police Studies; "NIPS" means  
7 National Institute for Police Studies.

8 **24.** This Bill may be cited as the National Institute for Police Citation  
9 Studies (NIPS) (Establishment) Bill, 2020.

10 SCHEDULES

11 FIRST SCHEDULE

12 *Section 4 (6)*

13 *Proceedings of the Board*

14 1.-(1) Subject to this Act and Section 27 of the Interpretation Act  
15 (which provides for the decisions of a statutory body to be taken by the  
16 majority of the members of the body and for the persons presiding to have a  
17 second or casting vote), the Board may make standing orders regulating the  
18 proceedings of a Board and its Committee.

19 (2) The quorum of the Board shall be Chairman and four other  
20 members, and the quorum of any committee of the Board shall be  
21 determined by the Board.

22 2.-(1) The Board shall meet at least two times in each year and,  
23 whenever it is summoned by the Chairman, and if the Chairman is required  
24 to do so by notice given to him by at least three other members, he shall  
25 summon a meeting of the board to be held within seven days from the date on  
26 which the notice is given.

27 (2) At any meeting of the Board, the Chairman shall preside but if  
28 he is absent, the Inspector General of Police, Nigerian Police or any other  
29 member of the Board authorised in writing by the Chairman, shall preside.

30 (3) Where the Board wishes to obtain the advice of any person on

1 any particular matter, the Board may co-opt him as a member for such period as  
2 it deems fit, but a person who is a member by virtue of this subparagraph is not  
3 entitled to vote at any meeting of the Board and shall not count towards a  
4 quorum.

5           3.-(1) The Board may set up one or more committees to perform on  
6 behalf of the Board, such functions as the Board may determine.

7           (2) A committee appointed under this paragraph shall consist of such  
8 number of persons as may be determined by the Board and not more than one  
9 third of those persons may be persons who are not members of the Board.

10           (3) a person other than a member of the Board shall hold office on the  
11 committee in accordance with the terms of the instrument of his appointment.

12           (4) A decision of a committee of the Board is of no effect until it is  
13 confirmed by the Board.

#### EXPLANATORY MEMORANDUM

This Bill seeks to establish the National Institute for Police Studies (NISS) charged with the responsibility for, among other things, the administration and management of the Institute and determining the standards of knowledge and skill to be attained by personnel of the Institute.