

A BILL

FOR

AN ACT TO ESTABLISH THE NATIONAL INSTITUTE FOR EDUCATIONAL PLANNING AND ADMINISTRATION AND FOR RELATED MATTERS

Sponsored by Hon. Oluwole Oke

[] Commencement

BE IT ENACTED by the National Assembly of the Federal Republic of Nigeria as follows-

1 PART I - ESTABLISHMENT, ETC. OF THE NATIONAL INSTITUTE FOR
2 EDUCATIONAL PLANNING AND ADMINISTRATION AND THE
3 GOVERNING COUNCIL

4 1.-(1) There is hereby established a body to be known as the
5 National Institute for Educational Planning and Administration (in this Act
6 referred to as "the Institute").

Establishment,
etc of the National
Institute for
Educational
Planning and
Administration

7 (2) The Institute shall be a body corporate with perpetual
8 succession and a common seal and may sue and be sued in its corporate
9 name:

10 2. The objectives of the Institute shall be to promote the study and
11 practice of educational planning and administration in Nigeria and explore
12 all relevant and available avenues, potentials and resources to make the
13 Institute-

Objectives of
the Institute

14 (a) an active learning centre in skill acquisition in educational
15 planning and administration; and

16 (b) a national centre of excellence for capacity building in the
17 education planners and managers in education sector.

18 3.-(1) There is hereby established for the Institute a Governing
19 Council (in this Act referred to as "the Council") which shall, subject to this
20 Act, have general control of the Institute.

Establishment
and membership
of the Governing
Council

21 (2) The Council shall consist of-

1 (a) a Chairman and four other members;
2 (b) one representative each of the following-
3 (i) the Federal Ministry of Education;
4 (ii) the United Nation Educational and Scientific Organization
5 country office in Nigeria;
6 (iii) one person to represent the members of the academic staff of the
7 Institute on rotation for one term at a time.

8 (c) one person to represent the National Universities Commission;
9 (d) the Director General of the Institute; and
10 (e) the Registrar of the Institute shall be the Secretary to the Council.

11 (3) The Chairman and members of the Council, other than ex-officio
12 members, shall be appointed by the President.

First Schedule

13 (4) The supplementary provisions set out in the Schedule to this Act
14 shall have effect with respect to the proceedings of the Council and other
15 matters contained therein.

Tenure of Office

16 4. The Chairman and members of the Council, other than ex-officio
17 members, shall each hold office-

18 (a) for a term of four years in the first instance and may be re-
19 appointed for one further term of four years and no more; and

20 (b) or such terms and conditions as may be specified in his letter of
21 appointment.

Cessation of
membership

22 5.-(1) Notwithstanding the provisions of section 4 of this Act, a
23 person shall cease to hold office as the Chairman or member of the Council if-

24 (a) he becomes bankrupt, suspends payment or compounds with his
25 creditors;

26 (b) he is convicted of a felony or any offence involving dishonesty or
27 fraud;

28 (c) he becomes of unsound mind or is incapable of carrying out his
29 duties;

30 (d) he is guilty of a serious misconduct in relation to his duties;

1 (e) in the case of a person possessed of professional qualifications,
2 he is disqualified or suspended, other than at his request, from practising his
3 profession in any part of the world by an order of a competent authority
4 made in respect of that member; or

5 (f) he resigns his appointment by a letter addressed to the President.

6 (2) If a member of the Council ceases to hold office for any reason
7 whatsoever, before the expiration of the term for which he is appointed,
8 another person representing the same interest as that member shall be
9 appointed to the Council for the unexpired term.

10 (3) A member of the Council may be removed by the President on
11 the recommendation of the Minister if he is satisfied that it is not in the
12 interest of the Institute or the interest of the public for the member to
13 continue in office.

14 6. Members of the Council shall be paid such emoluments,
15 remunerations and allowances as may be specified in their letters of
16 appointment or as may be approved by the Federal Government from time to
17 time.

Emoluments,
Allowances, etc
of members of
the Council

18 7. The Council shall-

19 (a) formulate the policies of the Institute and be charged with the
20 general control of such policies, and of the finance and property of the
21 Institute;

22 (b) ensure that the Institute is staffed with persons possessing high
23 communicative competence in the theory and practice of educational
24 planning and administration and other professions;

25 (c) ensure proper management of the assets of the Institute;

26 (d) ensure effective organization of the Institute in accordance with
27 the provisions of this Act;

28 (e) subject to this Act, provide for the welfare and discipline of the
29 staff of the Institute; and

30 (f) perform such other duties as the President or the Minister may,

Functions of the
Council

Functions of the
Institute

1 from time to time, assign to it.

2 PART II - FUNCTIONS AND POWERS OF THE INSTITUTE

3 8.-(1) The Institute shall-

4 (a) serve as an inter-university centre to develop a critical mass of
5 education sector planners and managers for the effective and efficient planning
6 and management of the education system through capacity building:

7 (i) continuous training, research & information dissemination;

8 (ii) mandatory Postgraduate Diploma in Educational Leadership;

9 (iii) Annual Training Programme now Blended Professional
10 Development Programme (BPDP) leading to award of certificate diploma and
11 advanced diploma;

12 (iv) providing practical and demonstrable internship for
13 undergraduates and post graduate students of educational planning and
14 administration for professionalism and award of certificate of participation;

15 (v) development and implementation of programmes for in-service
16 training, re-training and orientation of workers at all levels of the educational
17 sector in Nigeria leading to award of certificates of attendance;

18 (vi) extension services for tertiary levels of education in respect of
19 personnel, classroom and residential accommodation and other available
20 resources considered adequate by such needy institutions in educational
21 planning and administration, ICT and related disciplines;

22 (vii) enhance quality managers and administrators at all levels of
23 education to Post Graduate Diploma in Educational Leadership (PGDEL).

24 (b) hold out to all persons without distinction of race, creed, sex or
25 political conviction, the opportunity of acquiring proficiency in the learning,
26 teaching and application of both the theory and practice of educational
27 planning and administration in the educational system in Nigeria;

28 (c) develop appropriate modules to suit the needs of the various
29 clientele of the Institute;

30 (d) provide an ambience having all the socio-cultural, physical and

1 psychological facilities, that will facilitate the learning of educational
2 planning and administration through a carefully coordinated simulation
3 process (including problem solving approach, demonstration, group
4 syndicate discussions, field trips and interactive activities) that allow the
5 participants to achieve the understanding, use and practice of educational
6 planning and administration in the educational system in Nigeria;

7 (e) serve as a centre for exchange of information, information
8 gathering, processing, retrieval and dissemination on educational planning
9 and administration;

10 (f) promote research into the theory and practice (including the
11 problems) of educational planning and administration in Nigeria;

12 (g) promote the development and publication of materials in
13 educational planning and administration; and

14 (h) carry out such other activities as are necessary or expedient for
15 the performance of its functions under this Act.

16 **9.** The Institute shall have power to:

Powers of the
Institute

17 (a) coordinate the capacity building activities of education sector
18 planners and managers;

19 (b) establish such departments within the Institute as may, from
20 time to time; be necessary or desirable;

21 (c) award fellowships, scholarships, bursaries, medals, prizes and
22 other forms of titles, distinctions and awards;

23 (d) hold examinations and award in diplomas, certificates and
24 other distinctions to persons who have pursued a course of study approved
25 by the Institute and have satisfied such other requirements as the Council
26 may, from time to time, determine;

27 (e) demand and receive from any student, clientele of the Institute
28 or any other person attending the Institute for the purpose of instruction such
29 fees as the Institute may, from time to time, determine;

30 (f) acquire, hold, grant, charge or otherwise deal with or dispose of

1 movable and immovable property anywhere in Nigeria and elsewhere;

2 (g) enter into contracts and establish trusts either solely or jointly with
3 any other person, organisation employ or act through agents;

4 (h) erect, provide, equip and maintain infrastructure or facilities
5 necessary, suitable or convenient for the objectives of the Institute under this
6 Act;

7 (i) hold public lectures, seminars, conferences and workshops and
8 undertake the publication and sale of books and proceedings thereof;

9 (j) give grants and gifts for any charitable purpose that is consistent
10 with the functions of the Institute under this Act; and

11 (k) do any other thing which in its opinion will facilitate the
12 performance of its functions under this Act.

13 **PART III - STAFF OF THE INSTITUTE**

Director-General
of the Institute

14 **10.-**(1) There shall be for the Institute a Director General who shall
15 be-

16 (a) appointed by the President, on the recommendation of the
17 Minister;

18 (b) the chief executive and accounting officer of the Institute; and

19 (c) responsible for the execution of the policies and the day-to-day
20 administration of the affairs of the Council.

21 (2) The Director-General shall hold office in the first instance for a
22 term of 5 years and may be re-appointed for a further term of 5 years and no
23 more and on such terms and conditions as may be contained in his letter of
24 appointment.

Directors and
other staff of
the Institute

25 **11.** The Council shall appoint for the Institute from time to time such
26 other persons to assist the Director-General in the performance of the functions
27 under this Act.

Conditions of
service of the
Institute

28 **12.** The Institute shall operate as an inter-university centre of the
29 Federal Ministry of Education and the salary and conditions of service of the
30 employees of the Institute shall be as determined, from time to time, by the

1 Federal Government and shall not in any way be worse off than the
2 counterpart in the University. The research staff thereof shall bear such
3 nomenclatures as:

4 (A)

5 (i) Training and Research Professor;

6 (iii) Assistant Training and Research Professor;

7 (iii) Senior Training and Research Fellow;

8 (iv) Training and Research Fellow I;

9 (v) Training and Research Fellow II;

10 (vi) Assistant Training and Research Fellow.

11 (B)

12 (i) Institute Librarian;

13 (iii) Deputy Chief Librarian;

14 (iii) Principal Librarian;

15 (iv) Senior Librarian;

16 (v) Librarian I;

17 (vi) Librarian II;

18 (viii) Assistant Librarian.

19 13.-(1) It is hereby declared that service in the Institute shall be
20 approved service for the purposes of the Pensions Act, and accordingly,
21 employees of the Institute shall be entitled to pension, gratuity or other
22 retirement benefits in respect of that office.

23 (2) Without prejudice to the provisions of subsection (1) of this
24 section, nothing in this Act shall prevent the appointment of a person to any
25 office on terms which preclude the grant of a pension, gratuity or other
26 retirement benefits in respect of that office.

27 (3) For the purposes of the application of the Pensions Act, any
28 power exercisable thereunder by a Minister or other authority of the Federal
29 Government, other than the power to make regulations under section 23
30 thereof, is hereby conferred on and shall be exercisable by the Council and

1 not by any other person or authority.

Second Schedule 2 (4) A staff of the Institute, other than the Director-General, shall be
3 removed from office in accordance with the provisions of the Second Schedule
4 to this Act.

5 PART IV - ESTABLISHMENT OF THE BOARD OF STUDIES OF
6 THE INSTITUTE, ETC.

Establishment
and membership
of the National
Institute for
Educational
Planning and
Administration
Board of Studies 7 **14.**(1) There is hereby established for the Institute, a board to be
8 known as the National Institute for Educational Planning and Administration
9 Board of Studies (in this Act referred to as "the Board of Studies") which shall,
10 subject to the provisions of this Act, be an integral part of the Institute.

11 (2) The Board of Studies shall consist of-

12 (a) The Director-General of the Institute who shall be the Chairman;

13 (b) The Head of Research Department;

14 (c) The Head of Training Department;

15 (d) The Head of Library Services;

16 (e) All Academic Staff of the Training and Research Departments;

17 Registrar shall be the Secretary of Board of Studies.

18 (3) The Director-General shall preside over all meetings of the Board
19 of Studies and in his absence he shall nominate any member to chair the
20 meeting.

21 (4) The Board of Studies shall meet on quarterly basis.

22 (5) Subject to subsections (2) and (3) of this section, the Board of
23 Studies shall regulate its own procedure.

24 **15.** The Board of Studies shall-

25 (a) subject to this Act, formulate, regulate and continuously evaluate
26 the academic programmes of the Institute and determine the award of
27 certificates and honours of the Institute; and

28 (b) perform such other functions as the Council may, from time to
29 time, assign to it.

Functions of
the Board of
Studies

PART V - FINANCIAL PROVISIONS

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

16.-(1)The Institute shall establish and maintain a fund which shall be applied towards the discharge of its functions under this Act.

Funds of the Institute

(2) There shall be paid and credited to the fund established pursuant to subsection (1) of this section:

(a) Any subvention or budgetary allocation from the Federal Government;

(b) All moneys raised for the purposes of the Institute by way of gifts, grants-in-aid or testamentary disposition to the Institute;

(c) All subscriptions for fees and charges for services rendered by the Institute;

(d) All interests received in respect of moneys invested by the Institute;

(e) All other assets, from time to time, accruing to the Institute.

(3) The Institute may, from time to time, apply the proceeds of the fund accruing to it pursuant to subsection (2) of this section to-

(a) cost of administration of the Institute and of any research programme or body under the administration of the Institute;

(b) provision of scholarships and other awards for the training of staff or employees of the Institute;

(c) payment of salaries, fees or other remuneration, allowances, pensions and gratuities or superannuation payable to the Director-General and the staff and employees of the Institute;

(d) maintenance of any property vested in the Institute;

(e) all matters in connection with the functions of the Institute under this Act.

17. The Institute may, with the approval of the Minister or in accordance with the general authority given by the Federal Government, borrow by way of loan or overdraft from any source any moneys required by the Institute to meet its obligations and its functions under this Act.

Power to borrow

Power to accept
gift

1 **18.**-(1) The Institute may accept any gift of land, money or other
2 property on such terms and conditions, if any, as may be specified by the person
3 or organization making the gift.

4 (2) The Institute shall not accept any gift if the conditions attached by
5 the person or organization offering the gift are inconsistent with the functions
6 of the Institute or the policy of the Federal Government.

Investments
Cap. 449 LFN

7 **19.** The Institute may, with the approval of the Minister, invest all or
8 any of its funds in any security prescribed by the Trustee Investments Act or in
9 such other securities or investments in accordance with the provisions of this
10 Act and in accordance with the conditions of any trust created in respect of any
11 property or maintain a general reserve or otherwise utilize any surplus fund on
12 such other securities as may, from time to time, be approved by the Minister.

Exemption
from tax

13 **20.** The Institute shall be exempted from the payment of income tax
14 on any income accruing from investments made by the Institute or otherwise

Annual estimates
and accounts

15 **21.**-(1) The Institute shall, not later than 30th September in each year,
16 submit to the Minister an estimate of its expenditure and income (including
17 payments to the Institute fund) for the next succeeding year.

18 (2) The Institute shall keep proper accounts in respect of each year
19 And proper records in relation to those accounts and shall cause its accounts to
20 be audited within six months after the end of each year by auditors appointed
21 from the list and in accordance with the guidelines supplied by the Auditor-
22 General for the Federation.

23 **22.** The Institute shall prepare and submit to the Minister not later
24 than 30th June in each year a report in such form as the Minister may direct on
25 the activities of the Institute during the immediate preceding year; and shall
26 include in the report a copy of the audited accounts of the Institute for that year
27 and of the auditor's report thereon.

28 PART VI - MISCELLANEOUS PROVISIONS

Legal proceedings

29 **23.**-(1) No suit shall be commenced against the Institute before the
30 expiration of a period of one month after written notice of intention to

1 commence the suit shall have been served on the Institute by the intending
2 plaintiff or his agent and the notice shall clearly and explicitly state the-

- 3 (a) cause of action;
- 4 (b) particulars of the claim;
- 5 (c) name and place of abode of the intending plaintiff; and
- 6 (d) relief which he claims.

7 (2) The notice referred to in subsection (1) of this section and any
8 summons notice or other documents required or authorized to be served
9 upon the Institute under the provisions of this Act or any other enactment or
10 law, may be served by-

- 11 (a) delivering the same to the Director-General; or
- 12 (b) sending it by registered post, addressed to the Director-General
13 at the head office of the Institute.

14 (3) In any action or suit against the Institute, no execution or
15 attachment or process in the nature thereof shall be issued against the
16 Institute, but any sums of money which may, by the judgment of the Court,
17 be awarded against the Institute shall, subject to any directives given by the
18 Institute, be paid from the fund of the Institute.

19 24. The Minister may give to the Councilor the Director-General
20 such directives of a general nature or relating generally to matters of policy
21 with regard to the exercise of its or his functions as he may consider
22 necessary and it shall be the duty of the Councilor the Director-General to
23 comply with the directives or cause them to be complied with.

Directives by the
Minister

24 25.-(1) As from the commencement of this Act, any officer or staff
25 employee in the management cadre who is newly employed, promoted or
26 transferred into the educational sector of the public service of the Federation,
27 shall undertake training or orientation in educational planning and
28 administration at the Institute for such period as the Minister may, from time
29 to time, determine;

Mandatory
training for officers,
etc in the
educational sector
and at the Institute

30 (2) As from the commencement of this Act, any officer or staff or

1 other employee serving in the management cadre of the educational sector of
2 the public service of the Federation shall undertake in-service training in
3 educational planning and administration at the Institute once in every 3 years
4 for such duration or for such intervals as the Minister may, from time to time,
5 determine.

Power to make
regulations

6 **26.** The Minister may, on the recommendation of the Council, make
7 regulations for giving effect to the provisions of this Act and without prejudice
8 to the generality of the foregoing, shall provide in particular for-

9 (a) the entry into and the type of courses and programmes approved
10 for Institute;

11 (b) the duration of the courses and programmes, and

12 (c) the certificates, if any, to be awarded by the Institute.

Interpretation

13 **27.** In this Act, unless the context otherwise requires-

14 "Board of Studies" means the board of studies of the Institute established under
15 section 14 of this Act;

16 "Chairman" means the Chairman of the Council of the Institute;

17 "Council" means the Governing Council of the Institute established under
18 section 3 of this Act;

19 "fund" means the fund of the Institute established under section 16 of this Act;

20 "Institute" means the National Institute for Educational Planning and
21 Administration established under section 1 of this Act;

22 "Institute clientele" includes students or other category of persons who
23 participate or engage in any activity in the Institute or for whom the Institute
24 carries out certain functions and responsibilities;

25 "member" means a member of the Council and includes the Chairman;

26 "Minister" means the Minister charged with responsibility for matters relating
27 to education.

Short Title

28 **28.** This Bill may be cited as the National Institute for Educational
29 Planning and Administration (Establishment, Etc.) Bill, 2017.

SCHEDULE

Section 3 (4)

SUPPLEMENTARY PROVISIONS RELATING TO THE GOVERNING COUNCIL
OF THE INSTITUTE

1.-(1) subject to this / Act and section 27 of the Interpretation Act, the Council may make standing orders regulating its proceedings or those of any of its committees.

(2) The quorum of the Council shall be the Chairman and two-thirds of the other members including the Chairman and the quorum of any committee of the Council shall be as determined by the Council.

2. The Council shall, for the purpose of this Act, meet eight times in each year and subject, thereto, the Council shall meet whenever it is summoned by the Chairman if required to do so, by notice given to him by not less than four other members, the Chairman shall summon a meeting of the Council to be held within 4 days from the date which the notice is given.

3. Where the Council desires to obtain the advice of any person on a particular matter, the Council may co-opt him to the Council for such period as it thinks fit; but a person who is a member by virtue of this paragraph shall not be entitled to sitting allowance and to vote at any meeting of the Council and shall not count towards a quorum.

4.-(1) The Council may appoint one or more committees to carry out, on its behalf such functions under this Acts as Council may determine.

(2) A committee appointed under this paragraph shall consist of such number of persons (not necessarily members of the Council as may be determined by the Council); and a person, other than a member of the Council shall hold office on the committee in accordance with the terms of his appointment.

(3) A decision of a committee of the Council shall be of no effect until it is confirmed by Council.

5.-(1) The fixing of the seal of the Institute shall be authenticated

1 by the signature of the Director General or of any other person authorized
2 generally or specifically to act for that purpose by the Council or the Director
3 General.

4 (2) Any contract or instrument, which if made or executed by a person
5 not being a body corporate, would not be required to be under seal but may be
6 made or executed on behalf of the Institute by the Director General or any
7 person generally or specially authorized by the Council to act for that purpose
8 by the Council.

9 (3) Any document purporting to be a document duly executed under
10 the seal of the Institute shall be received in evidence and shall, unless and until
11 the contrary is proved, be presumed to be so executed.

12 6. The validity of any proceeding of the Council or of a committee
13 thereof shall not be adversely affected by any vacancy in the membership of the
14 Council or of a committee, or by reason that a person not entitled to do so took
15 part in the proceedings of the Council or committee.

16 7.-(1) A member who is directly or indirectly interested in any matter
17 being deliberated upon or considered by the Council is interested in any
18 contract made or proposed to be made by the Council shall, as soon as possible
19 after relevant facts have come to his knowledge, disclose the nature of his
20 interest in writing or at a meeting of the Council.

21 (2) A disclosure made under sub-paragraph (1) of this paragraph shall
22 be recorded in the minutes of meetings of the Council considering the matter or
23 contract in respect of which the interest was disclosed and the member shall not
24 participate in the meeting.

25 SECOND SCHEDULE

26 *Section 13 (4)*

27 SUPPLEMENTARY PROVISIONS RELATING TO REMOVAL AND DISCIPLINE
28 OF STAFF OF THE INSTITUTE

29 *Removal and Discipline of Senior Staff*

30 1.-(1) If it appears to the Council that there are reasons for believing

1 that a person employed as a member of the senior staff of the Institute, other
2 than the Director General, should be removed from office on grounds of
3 misconduct or inability to perform the functions of his office, the Council
4 shall, through its appropriate committee:

5 (a) give notice of those reasons to the person concerned;

6 (b) afford him an opportunity of making representations on the
7 matter to the Council in person;

8 (c) if the person concerned or any three members of the Council so
9 request, within the period of one month beginning with the date of the
10 notice, make arrangements-

11 (i) for the Senior Staff Appointments, Promotions and Disciplinary
12 Committee of the Council or any ad-hoc Committee of the Council to
13 investigate the matter and report on it to the Council, and

14 (ii) for the person in question to be afforded an opportunity of
15 appearing before and being heard by the investigating committee on the
16 matter.

17 (2) The Director General, in a case of misconduct by a staff of the
18 Institute which in the opinion of the Director General is prejudicial to the
19 interest of the Institute, may suspend that member and the suspension shall
20 forthwith be reported to the Council.

21 (3) The Council may suspend any staff or employee of the Institute
22 from office or terminate his appointment for good cause and for the purpose
23 of this subsection,

24 "good cause" means-

25 (a) physical or mental incapacity which the Council, after
26 obtaining medical advice, considers to be such as to render the person
27 concerned unfit for the discharge of the functions of his office;

28 (b) misconduct of a scandalous or other disgraceful nature which
29 the Council considers to be such as to render the person concerned unfit to
30 continue to hold his office; or

1 (c) conduct which the Council considers to be such as to constitute
2 failure or inability of the person concerned to discharge the functions of his
3 office or to comply with the terms and conditions of this service.

4 (4) A person suspended pursuant to sub-paragraph (3) or (4) of this
5 paragraph shall be placed on half pay and the Council shall before the
6 expiration of a period of three months after the date of suspension consider the
7 case against that person and come to a decision as to whether to-

8 (a) continue the suspension of the person in question and if so on what
9 terms (including the proportion of his emoluments to be paid to him);

10 (b) reinstate the person in question to his office; in which case the
11 council shall restore his full emoluments or entitlements to him with effect
12 from the date of the suspension;

13 (c) terminate the appointment of the person in question in which case
14 the person shall not be entitled to the proportion of his emolument withheld
15 during the period of the suspension; or

16 (d) take such lesser disciplinary action against the person in question
17 (including the restoration of the proportion of his emoluments that might have
18 been withheld) as the Council may determine.

19 (5) Subject to this paragraph, the Council shall, where it decides to
20 take further disciplinary action against a person, come to a final determination
21 in respect of the case concerning the person before the expiration of a period of
22 three months from that decision.

23 (6) It shall be the duty of the Chairman who signed the instrument of
24 removal by virtue of sub-paragraph (2) of this paragraph to serve or cause to be
25 served on the person concerned, a copy of the instrument

26 (7) Nothing in this paragraph shall prevent the Council from making
27 such regulations for the discipline of other categories of employees and
28 workers of the Institute as it may deem fit.

29 *Discipline of Junior Staff*

30 16.-(1) Where a junior staff of the Institute is accused of misconduct

1 or inefficiency, the Director General may suspend the staff in question for a
2 period not more than three months and shall refer the matter to the Junior
3 Staff Appointments, Promotion and Disciplinary Committee of the
4 Management Board to-

5 (a) consider the case; and

6 (d) make recommendations as the appropriate action to be taken by
7 the Director General.

8 (2) In all cases under this paragraph, the person accused of any
9 misconduct or inefficiency shall be informed in writing of the charges
10 against him and be given reasonable opportunity to defend himself.

11 (3) The Director General may, after considering the
12 recommendations made pursuant to sub-paragraph (1) (b) of this paragraph,
13 dismiss, retire or downgrade the person in question or terminate his
14 employment.

15 (4) A person aggrieved by the decision of the Director General
16 under sub-paragraph (3) of this paragraph may within a period of 21 days
17 from the date of the receipt of the letter, appeal to the Council to consider his
18 case and the decision of the Council shall be final.

EXPLANATORY MEMORANDUM

The bill seeks to establish the National Institute for Educational Planning and Administration and provide, amongst other things, for its functions and other matters relating to Educational Planning and Administration in Nigeria.

